

CHENANGO VALLEY CENTRAL SCHOOL DISTRICT

Regular Board of Education Meeting
September 15, 2010

The regular monthly meeting of the Board of Education of the Chenango Valley Central School District, Broome County, New York, was held in the Chenango Valley Middle School Cafeteria, 221 Chenango Bridge Road, Binghamton, New York, Town of Fenton, on Wednesday, September 15, 2010.

The following members of the Board of Education were present: Gerald G. Abbey, Jr., James DeGennaro, Stuart W. Elliott, Terrence M. Kane, Lynn M. Kaufman, James W. Penwell, President, Eric Rifenbury and Maureen A. Roberts. Absent was Steven Randall, Vice President.

Also present was Dr. Thomas J. Douglas, Superintendent of Schools, David P. Gill, Assistant Superintendent, Elizabeth I. Donahue, School Business Executive and Susan M. Cirba, District Clerk.

Motion by Kaufman, Seconded by Abbey:

Open Meeting
6:40 p.m.

RESOLVED, that the regular meeting be convened to Open Session at 6:40 p.m.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>YES</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>ABS</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by DeGennaro, Seconded by Elliott:

Executive Session
6:40 p.m.

RESOLVED, that the meeting be adjourned to Executive Session at 6:40 p.m. for the purpose of discussing personnel matters and negotiations.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>YES</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>ABS</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Abbey, Seconded by DeGennaro:

Open Session
7:12 p.m.

RESOLVED, that the meeting be reconvened to Open Session at 7:12 p.m.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>YES</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>ABS</u>	Penwell	<u>YES</u>

MOTION CARRIED.

A Board of Education picture was taken for BT-BOCES and the District web site.

Regular Board of Education Meeting, September 15, 2010

Item 1, President, Mr. James W. Penwell, began the Open Session at 7:19 p.m.

Item 2, Mr. Stuart Elliott, Board of Education Member, led the Pledge of Allegiance.

Item 3, All Board members were noted as present with the exception of Steven Randall.

Item 4, Recognition of Visitors:

- Mr. Mark Knapp, tax dollar distribution
- Mrs. Patricia Podrazil, consolidation / shared services
- Mr. Robert Aagre, seeking school supplies and out of date teaching materials for a school in Burma

Item 5, Motion by Roberts, Seconded by Kane:

Approval Minutes

RESOLVED, that the **Minutes** of the meetings of **August 25, 2010** be received and placed on file.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>YES</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>ABS</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Item 9, Discussion Items

Item 9, Discussion

(A) GASB45 Presentation - Mr. Raymond Cerrone, Questar BOCES

- Mr. Cerrone and Ms. Brady Freund described to the Board of Education the functions that Questar BOCES offer such as state aide planning, fixed asset account and coordinating unfunded mandates. New York State does not allow establishing a reserve fund therefore Questar is suggesting that Districts to look at “a plan” on how to address liability. Currently there is no mechanism to deal with the liability created by retirees.

(B) Develop 2010-11 Presentation Calendar

- Dr. Douglas asked the Board what topics they would like to see addressed in particular to the Board’s goals and when the appropriate time would be. Suggestions as follows:
 - Using data to generate decisions
 - Review test scores for last round of testing
 - New initiatives/programs coming up in buildings or departments
 - Presentations done by each building to include new ideas or initiatives
 - Review test results in comparison with other districts
 - What items need to be looked at educationally and what the District is doing beyond testing
 - Paperless BOE
 - 5 year building survey, need to discuss Capital Project, acquiring the depot property as the deed is almost done. Also discuss gas rights.

Regular Board of Education Meeting, September 15, 2010

Item 6, Superintendent's Report –

Item 6,
Supt. Rpt.

- Dr. Thomas Douglas stated the school year started for the most part positive. Issue with 2 main bus runs but was handled with professionalism and care by staff. Thanked everyone for their hard work and efforts as well as the parents and students remaining positive.
- Port Dickinson is off to a good start. There are still openings for Pre-Kindergarten. Mrs. Pamela Jones was awarded \$169 through the Donors Choose Organization to help support her project, "Color Our World." The money will be used to assist in developing an arts and crafts center for Pre-K students.
- Chenango Bridge departmentalization of Grade 6 is running smoothly. The staff and administration feel they will be better able to meet the needs of more students with this arrangement.
- Middle /High School openings were remarkably smooth. MS picnic was held on September 2nd and attended by over 200 students and parents. A dance was held on September 10th so that all could socialize and make new acquaintances.
- Athletics had senior golfer, Mitchell Hillegas, named the Press and Sun Bulletin Athlete of the week.
- District Wide, Mr. David Gill, Assistant Superintendent, thought it was a great start to the year with everyone being "on their toes" working hard to help our students have a successful and rewarding day.
- Voice Over IP project is going well with the exception of the bus garage connection.

Item 7, President's Report –

Item 7,
Pres. Rpt.

- Mr. James Penwell will attend a Consolidation Committee meeting at BOCES on September 22nd.
- Mr. Penwell and Mrs. Maureen Roberts will attend the BT- BOCES Legislative meeting on September 29th.
- Mr. Terrence Kane will be attending the New Members Training on September 24th & 25th.
- Mr. Eric Rifenbury will attend the Fiscal Oversight Training on November 6th.
- Additional BOE training will be mandated to include an additional 6 more hours of fiscal training.
- Chenango Valley Alumni Dinner will be held on October 16, 2010 at The McKinley. Encouraged all Board members to attend this worthy event.

Item 8, Committee Reports-

Item 8,
Comm. Rpt.

- Policy committee met for the first time prior to the regular meeting. The first section was reviewed. Will meet again prior to October's regular meeting.

Motion by Elliott, Seconded by Abbey:

Finances,
• Treas. Rpt.

RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve **Specimen Resolutions 10(A)(1) –10(A)(9).**

10(A)(1) Approval of Treasurer's Report

RESOLVED, that the **Report of the Treasurer** for the month ending **August 31, 2010** be received and placed on file.

10(A)(2) Approval of Statement of Indebtedness, 2010-2011 Report

RESOLVED, that the Board of Education approve the **Statement of Indebtedness** as attached.

10(A)(3) Approval of Year-to-Date Budget Status Report

RESOLVED, that the Board of Education approve the **Budget Status Report** as attached through **July 31, 2010**.

10(A)(4) Additional Parochial School Transportation Request

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve an **additional parochial school transportation request** as attached to Central Baptist Christian Academy for the 2010-2011 school year.

10(A)(5) Designated Cell Phone User

RESOLVED, that **Mr. Terrence Heller**, Executive Principal 7-12, is hereby designated as an additional **Cell Phone User** in the Chenango Valley Central School District for the 2010-11 school year. The complete list of District Cell Phone Users shall be maintained in the office of the School Business Executive.

10(A)(6) Petty Cash Fund - \$100.00

BE IT RESOLVED, that a **Petty Cash Fund** in the amount of **\$100.00** be authorized for **Mr. Eric Attleson**, Deputy Executive Principal 7-12, for the purpose of purchasing postage stamps and to pay such bills as shall require immediate payment.

10(A)(7) Petty Cash Fund - \$500.00

BE IT RESOLVED, that **Ms. Christy Fletcher's** name be removed from authorization to access and utilize the **Petty Cash Fund** in the amount of **\$500.00** for athletic ticket and concession sales, and

BE IT FURTHER RESOLVED, that a **Petty Cash Fund** in the amount of **\$500.00** be authorized for **Mrs. Julia Knowles** for athletic ticket and concession sales.

10(A)(8) Increase in General Fund Budget

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education does and hereby approves an **increase of the General Fund budget** in the amount of \$10,352.49, with the fund source consisting of Insurance Recoveries revenue (A980 – 2680), and a use of funds in the following budget codes in the 2010-2011 school year as a result of damage caused by the May 2010 break-in:

- \$ 8,862.82 16219006-450 (Maintenance of Plant//Operations/Material & Supplies)
- \$ 1,489.67 16219006-400 (Maintenance of Plant/Operations/Contractual Expense)

10(A)(9) Approval of Stipends, 2010-2011 School Year

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the payment of stipends for the 2010-2011 school year as attached.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>YES</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>ABS</u>	Penwell	<u>YES</u>

MOTION CARRIED.

**Finances,
Cont'd.**

- Indebt. Rpt.
- Yr to Date Budget Rpt.
- Parochial Trans.
- Cell Phone User
- Petty Cash E. Attleson
- Petty Cash J. Knowles
- Gen Fund Budget
- Stipends 2010-11

Motion by Elliott, Seconded by Roberts:

<u>Prof. Pers.</u> <ul style="list-style-type: none">▪ Resign. OM▪ Addition to Subs Roster
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RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve **Specimen Resolutions 10(B)(1) and 10(B)(2).**

10(B)(1) Resignation – Odyssey of the Mind District Coordinator

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education accept the **resignation** of **Cindy Gates**, Odyssey of the Mind District Coordinator, effective September 7, 2010.

10(B)(2) Additions to Substitute Teacher Roster, 2010-2011 School Year

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the following additional **Substitute Teachers** for the 2010-2011 school year and authorize their payment at the approved rates based upon the certification of the payroll by the Superintendent of Schools.

Mrs. Teresa Blosser	Ms. Ashley Ferber
Ms. Jody Flagg	Mr. Randy Messing
Mr. Joseph Spena	

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>YES</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>ABS</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Mr. Penwell thanked Mrs. Cynthia Gates for her years of service as Odyssey of the Mind Coordinator.

Motion by Elliott, Seconded by DeGennaro:

<u>Civil Service</u> <ul style="list-style-type: none">• Approval of Tch Aide & Clerical Subs• Pers. Service Agreement M.Bibbins• Pers. Service Agreement T. Carey

RESOLVED, that based upon a recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve **Specimen Resolutions 10(C)(1) - 10(C)(5).**

10(C)(1) Approval of Substitute Teacher Aide & Clerical Substitute Roster, 2010-2011 School Year

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the list of **Substitute Teacher Aide & Clerical Substitutes** for the 2010-2011 school year and authorize their payment at the approved rates based upon the certification of the payroll by the Superintendent of Schools.

10(C)(2) Approval of Personal Service Contract – Ms. Marie Bibbins

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve and fund the **Personal Service Contract** between the Chenango Valley Central School District Superintendent of Schools and **Ms. Marie Bibbins**, Secretary to the Superintendent.

10(C)(3) Approval of Personal Service Contract – Mrs. Tina Carey

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve and fund the **Personal Service Contract** between the Chenango Valley Central School District Superintendent of Schools and **Mrs. Tina M. Carey**, Secretary to the Assistant Superintendent.

10(C)(4) Approval of Substitutes United in Broome Contract

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve and fund the **contract** between the Chenango Valley Central School District Superintendent of Schools and **Substitutes United in Broome** for the duration of four years from July 1, 2010 through June 30, 2014.

Civil Service, Cont'd.

- Approval Substitute Contract
- Appt. M. Sorensen

10(C)(5) Appointment

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve and ratify the following emergency conditional Civil Service **appointment** of:

<i>Employee Name</i>	<i>Position</i>	<i>Location</i>	<i>Effective Date of Appt.</i>
Sorensen, Melissa	Teacher Aide, P/T, Substitute	HS	9/16/10

BE IT RESOLVED that this is an emergency conditional appointment pending fingerprinting and criminal records clearance, and

BE IT FURTHER RESOLVED that Salary Schedule No. 1 as heretofore adopted be amended to reflect this appointment and payment of salary be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>YES</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>ABS</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Abbey, Seconded by Kane:

RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve **Specimen Resolutions 10(D)(1) and 10(D)(2)**.

Corres. for Action

- Pre Spec Ed & Spec Ed
- Approval Change to School Calendar

10(D)(1) Preschool Special Education and Special Education Placements

WHEREAS the Board of Education has reviewed the recommendations of the **Committees on Preschool Special Education and Special Education** pertaining to the students as referred in the attached Exhibit A, and

BE IT RESOLVED that the Board of Education confirms the recommended placements.

10(D)(2) Approval of Change to 2010-2011 School Calendar

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Chenango Valley Central School District Board of Education approve an adjustment to the 2010-2011 School Calendar to include the following four (4) half-days to be utilized for professional development and curriculum work:

- Friday, October 8, 2010 (half-day PM)
- Friday, December 10, 2010 (half-day PM)
- Friday, February 11, 2011 (half-day PM)
- Friday, April 29, 2011 (half-day PM)

Regular Board of Education Meeting, September 15, 2010

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>YES</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>ABS</u>	Penwell	<u>YES</u>

**Corres.
for Action
Cont'd.**

MOTION CARRIED.

Item 11, Board Forum

- Non-Resident Tuition - currently 60 students qualify for this educational opportunity. Support staff members were given one year grace period for children attending school at no charge. Four families are being investigated for residency accuracy and this involves six students.
 - Chenango Bridge Ski Club may be revisited at the October meeting.
 - Initial external auditor's report looks positive.
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Motion by Kane, Seconded by Abbey:

RESOLVED, that the meeting be adjourned at 9:11 p.m.

**Meeting
Adjourned
9:11 p.m.**

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>YES</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>ABS</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Susan M. Cirba, School District Clerk