

CHENANGO VALLEY CENTRAL SCHOOL DISTRICT

Regular Board of Education Meeting
November 18, 2009

The regular monthly meeting of the Board of Education of the Chenango Valley Central School District, Broome County, New York, was held in the Chenango Valley Middle School Cafeteria, 221 Chenango Bridge Road, Binghamton, New York, Town of Fenton, on Wednesday, November 18, 2009.

The following members of the Board of Education were present: Gerald G. Abbey, Jr., James DeGennaro, Stuart W. Elliott, Lynn M. Kaufman, James W. Penwell, President, Steven Randall (left at 8:29 p.m. and returned 8:45 p.m.), Maureen A. Roberts and Everett Vail, Vice President. Absent was Gerard M. Cooney, Jr.

Also present was Dr. Thomas J. Douglas, Superintendent of Schools, Mary F. Waskie, Assistant Superintendent, Elizabeth I. Donahue, School Business Executive and Susan M. Cirba, District Clerk.

Motion by Vail, Seconded by DeGennaro:

<u>Open Meeting</u> 6:37 p.m.

RESOLVED, that the regular meeting be convened to Open Session at 6:37 p.m.

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>ABS</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Abbey, Seconded by Roberts:

<u>Executive Session</u> 6:37 p.m.
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RESOLVED, that the meeting be adjourned to Executive Session at 6:37 p.m. for the purpose of discussing contractual negotiations and the employment of a particular employee.

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>ABS</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Randall, Seconded by Abbey:

<u>Open Session</u> 7:07 p.m.

RESOLVED, that the meeting be reconvened to Open Session at 7:07 p.m.

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>ABS</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

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Item #1, President, Mr. James W. Penwell, opened the regular meeting at 7:11 p.m.

Pledge
7:11 p.m.

Item #2, Mr. Ian Randall, grade 12 student, leading the Pledge of Allegiance.

Item #3, Mr. Gerard M. Cooney, Jr. was noted as absent.

Item # 4, Motion by Vail, Seconded by Randall:

Approval
Minutes

RESOLVED, that the **Minutes** of the meeting of **October 21, 2009** be received and placed on file.

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>ABS</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Item #5, Superintendent's Report - Dr. Douglas congratulated the many athletic students and teams who excelled the past fall season. Dr. Douglas stated he enjoyed his first fall season with the Halloween Parade at Port Dickinson Elementary and the Veterans Day program at Chenango Bridge Elementary School.

Item #6, President's Report - Mr. James Penwell attended the first regional consolidation meeting with Mr. Allen Buyck on November 5, 2009. Mr. Penwell anticipated a meeting would need to be scheduled on how to respond to the Office of State Comptroller's Office after an upcoming meeting day with the school attorney and external auditors.

- Will be attending President/Vice President round table discussion at BOCES
- Attended the 5th Annual Chenango Valley Alumni Dinner. He congratulated the honorees and thanked the many people involved with the event.
- Dates were suggested to hold retreat sometime in December.

Item #7, Committee Reports, please see the attachments. The Health Consortium met on November 6, 2009. The main topic was negotiating a name change for the current traditional health plan.

Item #8, Recognition of Visitors, no visitors were recognized.

Item #9A, American Recovery and Reinvestment Act was presented by Dr. Douglas and Mrs. Elizabeth Donahue, School Business Executive. This presentation showed where the funds are being allotted. It also explained the Federal recommended uses and non allowable uses of these funds. Chenango Valley listed the approved uses for personnel, purchased services and equipment purchases and shared a timeline when the funds must be spent.

Item #9B, Voice Over I.P. – Ms. Janet Gleason, Director of Technology, stated the need to replace the existing phone system and showed the options that are possible through BOCES. Ms. Gleason explained the current phone limitations along with showing the phone types available. A projection of five years was compared for various tiers.

Item # 10 Action Items / Consent Agenda

Motion by Randall, Seconded by Vail:

RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve **Specimen Resolutions 10(A)(1) – 10(A)(9)**.

10(A)(1) Approval of Treasurer’s Report

RESOLVED, that the **Report of the Treasurer** for the month ending **October 31, 2009** be received and placed on file.

10(A)(2) Approval of Statement of Indebtedness, 2009-2010 Report

RESOLVED, that the Board of Education approve the **Statement of Indebtedness** as attached.

10(A)(3) Approval of Year-to-Date Budget Status Report

RESOLVED, that the Board of Education approve the **Budget Status Report** as attached through **October 31, 2009**.

10(A)(4) Unit Methodology for BOCES Services for 2010-2011

RESOLVED, that the **Unit Methodology** for BOCES Services for 2010-2011 is hereby approved for shared services with the Broome-Tioga Board of Cooperative Educational Services for the 2010-2011 school year.

10(A)(5) Approval of John Deere Gator Donation, 2009-2010 School Year

RESOLVED, based upon the recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the 2009-2010 **donation** of a John Deere Gator by the Chenango Valley Booster Club.

10(A)(6) Independent Audit Report, 2008-09 School Year

RESOLVED, that the Board of Education accept the **Report** of the auditing firm of Ciaschi, Dietershagen, Little, Mickelson & Company, LLP for the 2008-09 school year, and

BE IT FURTHER RESOLVED that the Clerk of the Board of Education be instructed to forward a copy of the report and resolution to: NYS Education Department, Office of Audit Services, 89 Washington Avenue, Room 524EB, Albany, NY 12234.

10(A)(7) Cross-Contract with Erie 1 County BOCES

RESOLVED, based upon the recommendation of the Superintendent of Schools, Dr. Thomas J. Douglas, that the Chenango Valley Central School District Board of Education approve a cross-contract with the **Erie 1 County BOCES Policy Service** in order to develop a new comprehensive Board Policy and Regulation Manual, which will be in compliance with federal and state laws, regulations, court and Commissioner’s decisions, and to reflect the culture and practices of the community and District.

10(A)(8) Draft Budget Calendar, 2010-2011 School Year

RESOLVED, based upon the recommendation of the Superintendent of Schools, Dr. Thomas J. Douglas, that the Board of Education approve the attached **Draft Budget Calendar** for the Development of the 2010-2011 Budget.

Finances.
Cont'd.

10(A)(9) Bid – 17:09-10 Athletic Uniforms

RESOLVED, based upon the recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education award the bids for **Athletic Uniforms** to the lowest bidders as attached,

AND BE IT FURTHER RESOLVED, that all other bids be rejected.

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>ABS</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

S. Randall left
@ 8:29 p.m.

Motion by Vail, Seconded by Roberts:

RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve **Specimen Resolutions 10(B)1 – 10(B)5.**

Prof. Pers.

- Coaching Roster
- Subs Additions
- Long Term Absence
 - D. Bigelow
 - E. Bryant
 - A. Mercik

10(B)(1) Addition to 2009-2010 Coaching Rosters

RESOLVED, based upon the recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the attached **additional Coaching assignment** for the 2009-2010 school year, and

BE IT FURTHER RESOLVED that the addition to the Coaching Rosters be approved at the appropriate salary to be contained in the negotiated Agreement between the Chenango Valley Teachers' Association and the Board of Education for the 2009-2010 school year.

10(B)(2) Additions – Substitute Teacher Roster, 2009-2010 School Year

RESOLVED, based upon the recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the following **additional Substitute Teachers** for the 2009-2010 school year and authorizes their payment at the approved rates based upon the certification of the payroll by the Superintendent of Schools.

Ms. Elizabeth Button
Ms. Lauren Cocharo
Ms. Ashley Ferber
Ms. Jody Flagg
Ms. Brittany Frappier
Mr. James Meckley
Ms. Carisa Pasquale
Mr. Phillip Smith
Ms. Katelyn Tronovitch
Mrs. Kathy Wilson

**Prof. Pers.,
Cont'd.**

10(B)(3) Long Term Absence

RESOLVED, based upon the recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve a **leave of absence** due to medical reasons for **Deidre Bigelow**, Science Teacher at Chenango Valley Middle School, effective November 9, 2009 through approximately December 18, 2009.

10(B)(4) Long Term Absence

RESOLVED, based upon the recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve a **leave of absence** due to medical reasons for **Elizabeth Bryant**, Science Teacher at Chenango Valley Middle School, effective November 23, 2009 through until approximately January 4, 2010.

10(B)(5) Long Term Absence

RESOLVED, based upon the recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve a **leave of absence** due to medical reasons for **Amy Mercik**, Special Education Teacher at Chenango Valley Middle School, effective November 13, 2009 through approximately December 21, 2009

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>ABS</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>ABS</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Vail, Seconded by Roberts:

Civil Serv.
▪ Resignations
▪ Appointments

RESOLVED, that based upon a recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve **Specimen Resolution 10(C)(1) – 10(C)(3).**

10(C)(1) Resignations

RESOLVED, that the Board of Education accept the following **resignations**:

<i>Employee Name</i>	<i>Position</i>	<i>Effective Date of Resignation</i>
Driesbaugh, Alyssa	Food Service Helper, P/T	11/30/09
Fisher, Trudy	Teacher Aide, P/T	06/30/09
Orzelek, Carolyn	Teacher Aide, P/T	11/13/09
Vegiard, Christina	Head Bus Driver	12/04/09

10(C)(2) Appointments

RESOLVED, based upon the recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the non-competitive Civil Service **appointments** of:

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<u>Employee Name</u>	<u>Position Held</u>	<u>Effective Date of Appointment</u>
Driesbaugh, Alyssa	Teacher Aide, P/T	12/01/09
Eddy, Robert	School Bus Driver, P/T	11/19/09
Gates, Amos	School Bus Monitor, P/T	11/19/09
Hull, Maureen	Teacher Aide, P/T	11/19/09
Kane, Daniel P.	Teacher Aide, P/T	11/19/09
Morrell, Elaine	Teacher Aide, P/T	11/19/09
Vegiard, Christina	School Bus Driver, P/T, Sub.	11/19/09

<p><u>Civil Serv.</u></p> <ul style="list-style-type: none"> ▪ Appointments ▪ Subs Aides

10(C)(3) Additions to Substitute Teacher Aide Roster, 2009-2010 School Year

RESOLVED, based upon the recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the following **additional Substitute Teacher Aides** for the 2009-2010 school year and authorize payment at the approved rates based upon certification of the payroll by the Superintendent of Schools.

Frappier, Brittany
Gates, Susan
Latapolski, Keely

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>ABS</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>ABS</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Roberts, Seconded by Vail:

RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve **Specimen Resolutions 10(D)(1)**.

<p><u>Emergency Conditional Appt.</u></p>
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10(D)(1) Emergency Conditional Appts. – Professional & Civil Service Personnel

RESOLVED, based upon the recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve and ratify the following **emergency conditional appointments**:

<u>Staff Member Name</u>	<u>Position</u>	<u>Effective Date</u>
Demkovich, Valerie M.	Clerical Substitute	10/22/09
Klenovic, Carrie	Substitute Teacher	10/22/09
Lontz, Patricia	Substitute Teacher	09/01/09
Rinker, Erica	Co-Coach, JV Winter Cheerleading	10/22/09
VanWie, Brianna	Substitute Teacher	09/01/09

And, BE IT FURTHER RESOLVED, that these are emergency conditional appointments pending fingerprinting and criminal records clearance, and

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BE IT FURTHER RESOLVED, that Salary Schedule No. 1, as heretofore adopted, be amended to reflect these appointments and payment of salaries be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

**Emergency
Conditional
Appt.,
Cont'd.**

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>ABS</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>ABS</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Vail, Seconded by Roberts:

RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve **Specimen Resolution 10(E)(1)**.

**Preschool
Spec. Ed &
Spec. Ed
Placements**

10(E)(1) Preschool Special Education and Special Education Placements

WHEREAS the Board of Education has reviewed the recommendations of the **Committees on Preschool Special Education and Special Education** pertaining to the students as referred in the attached Exhibit A, and

BE IT RESOLVED that the Board of Education confirms the recommended placements.

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>ABS</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>ABS</u>	Penwell	<u>YES</u>

MOTION CARRIED.

S. Randall
returned
@ 8:45

Motion by Elliott, Seconded by DeGennaro:

RESOLVED, that based upon a recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the purchase of a Voice Over IP System and the conversion of our telephone system to BOCES Contract Tier 3.

**Voice
Over IP**

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>ABS</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

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Motion by Vail, Seconded by DeGennaro:

RESOLVED, that the meeting be adjourned to Executive Session at 8:58 p.m. for the purpose of discussing contractual matters.

Executive Session
8:58 p.m.

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>ABS</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by DeGennaro, Seconded by Randall:

RESOLVED, that the meeting be reconvened to Open Session at 10:05 p.m.

Open Session
10:05 p.m.

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>ABS</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by DeGennaro, Seconded by Abbey:

RESOLVED, that based upon a recommendation by the Board of Education a retreat will be held on Thursday, December 10, 2009 starting at 5 p.m. and the Red & White Villa Tuscany Banquet Room.

BOE Retreat

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>ABS</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Elliott, Seconded by Abbey:

RESOLVED, that the meeting be adjourned at 10:07 p.m.

Meeting Adjourned
10:07 p.m.

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>ABS</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Susan M. Cirba, School District Clerk