

CHENANGO VALLEY CENTRAL SCHOOL DISTRICT

Regular Board of Education Meeting  
March 16, 2011

The regular monthly meeting of the Board of Education of the Chenango Valley Central School District, Broome County, New York, was held in the Chenango Valley Middle School Cafeteria, 221 Chenango Bridge Road, Binghamton, New York, Town of Fenton, on Wednesday, March 16, 2011.

The following members of the Board of Education were present: Gerald G. Abbey, Jr., James DeGennaro, Stuart W. Elliott, Terrence M. Kane, James W. Penwell, President, Steven Randall, Vice President, Eric Rifenburg and Maureen A. Roberts. Lynn M. Kaufman was absent.

Also present was Dr. Thomas J. Douglas, Superintendent of Schools, David P. Gill, Assistant Superintendent, Elizabeth I. Donahue, School Business Executive, and Susan M. Cirba, District Clerk.

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Motion by Kane, Seconded by Elliott:

**Open Meeting**  
6:32 p.m.

RESOLVED, that the regular meeting be convened to Open Session at 6:32 p.m.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenburg	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

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Motion by DeGennaro, Seconded by Kane:

**Executive Session**  
6:33 p.m.

RESOLVED, that the meeting be adjourned to Executive Session at 6:33 p.m. for the purpose of discussing contractual negotiations.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenburg	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

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Motion by Rifenburg, Seconded by Abbey:

**Open Session**  
7:17 p.m.

RESOLVED, that the meeting be reconvened to Open Session at 7:17 p.m.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenburg	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

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**Item 1**, President, Mr. James W. Penwell, began the Open Session at 7:18 p.m.

**Item 2**, Daniel Norris, 6<sup>th</sup> grader, led the Pledge of Allegiance. Mr. Penwell requested a moment of silence in recognition of former board member, John (Jack) A. Cashman, who passed away on March 10, 2011.

**Item 3**, All Board members were noted as present with the exception of Ms. Lynn Kaufman.

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**Item 4**, Recognition of Visitors: Mr. Michael Pandich, community resident, and Mr. Joseph Cornwell.

- Mr. Pandich asked whether the District has investigated a Medicare Advantage Plan for retirees where the Federal government pays insurance company.
    - Mr. Penwell stated he was aware of potential savings and that the district will continue to look for potential savings wherever possible. Mr. Abbey stated Mrs. Donahue has begun the process of applying for ERRP (Early Retiree Reinsurance Program) as there are a number of Chenango Valley retirees between 55 and 65 of age for whom this would apply.
  - Mr. Cornwell asked if the District’s bus lifts were working. He also asked if Chenango Valley was consolidating with Chenango Forks. Mr. Cornwell stated he heard a 23% tax levy was announced due to state aide loss.
    - Dr. Douglas assured him that was a rumor probably in relationship to another district in the area. CV budget workshops are posted on our website and our budget is a work in process. The district is working toward the lowest possible levy while maintaining our educational programs which is a priority for the Board of Education and CV community.
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**Item 5**, Motion by Elliott, Seconded by Randall:

<b>Approval Minutes</b>
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RESOLVED, that the **Minutes** of the meeting of **February 16, 2011** be received and placed on file.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

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**Item 6**, Superintendent’s Report –

Dr. Douglas expedited his report to **Discussion Item #9 (A)**, Mrs. Tamara Ivan, principal of Chenango Bridge Elementary as he continues to showcase, “What’s Right with Chenango Valley.”

- Mrs. Ivan presented - The Bridge to Learning.
  - Number of staff was noted
  - Student enrollment also indicated
  - Mrs. Ivan stated that student art work is shown at McDonald’s on Front Street in conjunction with Citizenship Award sponsored by Lattner Enterprises.
  - Various students presented class assignments, such as a poem reading, the geography bee winner (Who is smarter than a 5<sup>th</sup> Grader), country reports and, lastly, student council president, Daniel Norris, spoke of projects taking place during the school year.

Dr. Douglas acknowledged and thanked all the teachers, parents and students from Chenango Bridge Elementary for attending the meeting.

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Regular Board of Education Meeting, March 16, 2011

**Item 7, President's Report –**

• Mr. James Penwell distributed an article that Mr. John Paske, Executive Director at B-T BOCES, received from the New York State School Boards Association legislative conference in Albany.

- Mr. Penwell noted the next budget workshop on April 4, 2011.
- He reminded the Board of "Seussical The Musical" being presented on March 25, 2011.

**Item 7**  
Pres. Rpt.

**Item 8, Committee Reports-**

- Audit Committee needs one more meeting to be scheduled in May or June.
- Building Committee will continue with Building Condition Survey as the weather improves.
- Policy Committee is continuing with 7000 section. Expect to review Special Education next month.

**Item 8**  
Comm. Rpt.

**Item #9 Discussion**

(B) BOLD Systems did a presentation on Election Management System (EMS) and Census Management System. EMS will create a data base of community residents who are currently not listed on the county register. This data base would be updated ten days prior to election. The completed information would be utilized for voter registration on the day of the school budget vote. Creating a census would require sending out a questionnaire to collect data of the population within the district. This data would assist in capturing the incoming kindergarten age students and assist with long term special service needs.

(C) Core Standards - Mr. David Gill was moved to the April regular meeting.

Motion by Randall, Seconded by Rifenbury:

RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve **Specimen Resolutions 10(A)(1) –10(A)(10).**

**10(A)(1) Approval of Treasurer's Report**

RESOLVED, that the Report of the Treasurer for the month ending February 28, 2011 be received and placed on file.

**10(A)(2) Approval of Statement of Indebtedness, 2010-2011 Report**

RESOLVED, that the Board of Education approve the Statement of Indebtedness as attached.

**10(A)(3) Approval of Year-to-Date Budget Status Report**

RESOLVED, that the Board of Education approve the Budget Status Report as attached through February 28, 2011.

**10(A)(4) Approval of Cafeteria Operation, Accrual Basis**

RESOLVED, that the Board of Education approve the Cafeteria Operation, Accrual Basis, Report as attached through February 28, 2011.

**10(A)(5) Approval of Budget Transfers**

RESOLVED, that the Board of Education approve the Budget Transfer Reports as attached for February 1, 2011 – February 28, 2011.

**Finances,**

- Treas. Rpt.
- Indebt. Rpt.
- Yr to Date Budget Rpt.
- Cafeteria Accur. Basis
- Budget Transfer

**10(A)(6) BOCES AS-7 Contract, Amendment #II, 2010-2011 School Year**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the BOCES AS-7 Contract, Amendment #II, 2010-2011 School Year, for Cooperative Educational Services for the 2010-2011 school year as attached, and

BE IT FURTHER RESOLVED that payment of this Supplemental Contract be authorized as stated, and

BE IT FURTHER RESOLVED that the President of the Board of Education and the Clerk be authorized and directed to sign same.

**Finances,  
Cont'd.**

- BOCES AS-7 Amend #II
- IPA Digital Copiers
- Bid - Meat & Cheese Prod.
- Notice of Annual Mtg, Budget Vote
- BOCES Public Mtg & Nominations

**10(A)(7) IPA Digital Copiers, 2011-2012 School Year**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the attached resolution committing to the purchase of technology equipment for the NSS services from the Broome-Tioga BOCES.

**10(A)(8) Bid – Meat & Cheese Products**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education award the bid for Meat & Cheese Products for the timer period of March 18, 2011 to April 30, 2011 to the lowest bidders as attached,

AND BE IT FURTHER RESOLVED, that all other bids be rejected.

**10(A)(9) Notice of Annual Meeting Notice, Budget Vote and Election**

RESOLVED, that the Annual District Meeting be held in accordance with the attached Notice and that copies of the Notice be posted in accordance with the law in the Press & Sun-Bulletin on the following dates: Friday, April 1, 2011; Friday, April 15, 2011; Friday, April 29, 2011; and Friday, May 13, 2011.

**10(A)(10) Broome-Tioga BOCES Notice of Public Meeting & Nominations**

RESOLVED, that Peter Nowacki is nominated to serve as a trustee of the Broome-Tioga Board of Cooperative Educational Services for a term of three years, and

that Donald Vredenburgh is nominated to serve as a trustee of the Broome-Tioga Board of Cooperative Educational Services for a term of three years.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

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Motion by Elliott, Seconded by DeGennaro:

RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve **Specimen Resolutions 10(B)(1) - 10(B)(5).**

**Prof. Pers.**

- LOA, FMLA  
A. Henyan

**10(B)(1) Leave of Absence – Family Medical Leave Act**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve a medical leave of absence under the Family Medical Leave Act for Mrs. Amber Henyan, French Teacher in the Chenango Valley Central School District, at a date to be determined.

**10(B)(2) Appointment – Long Term Substitute**

WHEREAS, Dr. Thomas J. Douglas, Superintendent of Schools, has recommended the appointment of Mr. Stephen A. Chunglo as a Long Term Substitute French Teacher in the Chenango Valley Central School District, at a date to be determined, and

BE IT RESOLVED, that Mr. Stephen A. Chunglo be appointed at a date to be determined as a Long Term Substitute French Teacher in the Chenango Valley Central School District at a salary as stated in the Chenango Valley Teachers' Association Contract with the Chenango Valley Board of Education, and

<b><u>Prof. Pers.</u></b>
<b><u>Cont'd.</u></b>
▪ Appt. LTS
▪ Retirement D. Maloney
▪ Retirement G. Deuel
▪ Addition to Sub Roster

RESOLVED, that the appointment be made and services continued in accordance with and subject to the provisions of Section 3103 of the Education Laws of New York and the Rules and Regulations of the Board of Education of the District, and

BE IT FURTHER RESOLVED, that Salary Schedule No. 1, 2010-11 school year, reflect this appointment and payment of salary be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

**10(B)(3) Retirement**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the professional staff resignation date for retirement of Mrs. Diane Maloney, Elementary Teacher, effective June 30, 2011.

**10(B)(4) Retirement**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the professional staff resignation date for retirement of Mr. Gary Deuel, Physical Education Teacher, effective June 30, 2011.

**10(B)(5) Additions to Substitute Teacher Roster, 2010-11 School Year**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the following additions to the Substitute Teacher Roster for the 2010-11 school year and authorize payment at the approved rates based upon the certification of the payroll by the Superintendent of Schools.

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|----------------------|----------------------|
| (a) Ailport, Kristen | (b) Blabac, Kristen  |
| (c) Bronson, Duane   | (d) Chunglo, Stephen |
| (e) Davies, Kara     | (f) Gates, Andrew    |
| (g) Husar, Diane     | (h) McNulty, Erinn   |
| (i) Nemcek, Mark     | (j) Soltan, Beau     |
| (k) Zenzel, Jessica  |                      |

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Randall, Seconded by Roberts:

RESOLVED, that based upon a recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve **Specimen Resolutions 10(C)(1) - 10(C)(10).**

**10(C)(1) Appointment – Bus Driver, Part-Time, Substitute**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve and ratify the Civil Service appointment of Mr. Ronald J. Lazo to the position of Bus Driver, Part-Time, Substitute, effective March 17, 2011; and

BE IT RESOLVED that Salary Schedule No. 1 as heretofore adopted be amended to reflect this appointment and payment of salary be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

**10(C)(2) Appointment – Cleaner**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve and ratify the Civil Service appointment of Ms. Shaleen Anderson to the position of Cleaner, effective March 17, 2011; and

BE IT RESOLVED that Salary Schedule No. 1 as heretofore adopted be amended to reflect this appointment and payment of salary be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

**10(C)(3) Appointment – Cleaner**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve and ratify the Civil Service appointment of Mr. Dean Chapman to the position of Cleaner, effective March 17, 2011; and

BE IT RESOLVED that Salary Schedule No. 1 as heretofore adopted be amended to reflect this appointment and payment of salary be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

**10(C)(4) Appointment – Food Service Helper, Part-Time, Substitute**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve and ratify the Civil Service appointment of Ms. Jeannette Eckler to the position of Food Service Helper, Part-Time, Substitute, effective March 17, 2011; and

BE IT RESOLVED that Salary Schedule No. 1 as heretofore adopted be amended to reflect this appointment and payment of salary be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

**10(C)(5) Appointment – Food Service Helper, Part-Time, Substitute**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve and ratify the Civil Service appointment of Ms. Kimberly Sakowsky to the position of Food Service Helper, Part-Time, Substitute, effective March 17, 2011; and

BE IT RESOLVED that Salary Schedule No. 1 as heretofore adopted be amended to reflect this appointment and payment of salary be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

**Civil Service,**

- Appt. Bus Driver
- Appt. Cleaner- S. Anderson
- Appt. Cleaner- D. Chapman
- Appt. Food Srv PT- J. Eckler
- Appt. Food Srv PT- K. Sakowsky
- Add. Sub Teacher Aide Roster
- Retirement P. Hoover
- Resignation D. Trammel

**10(C)(6) Addition to the Substitute Teacher Aide Roster, 2010-2011 School Year**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the addition of Ms. Adeline Phillips to the Substitute Teacher Aide Roster for the 2010-2011 school year and authorize payment at the approved rate based upon the certification of the payroll by the Superintendent of Schools.

<b><u>Civil Service, Cont'd.</u></b>
• Add. Sub Teacher Aide Roster
• Retirement P. Hoover
• Resignation D. Trammel
• Unpaid LOA L. Walker
• Termination J. West

**10(C)(7) Retirement**

RESOLVED, that based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve the Civil Service resignation date for retirement of Mr. Paul Hoover, Cleaner, effective June 29, 2011.

**10(C)(8) Resignation**

RESOLVED, that based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve the resignation of Ms. Della Trammel, Tax Collector, effective February 3, 2011.

**10(C)(9) Unpaid Leave of Absence**

RESOLVED, that based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve an unpaid Leave of Absence for Mrs. Leslie Walker, Teacher Aide, Part-Time, effective January 29, 2012 – February 10, 2012.

**10(C)(10) Termination**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the Civil Service termination, due to job abandonment, of Mr. James West, Bus Driver, Part-Time, Substitute, effective March 17, 2011.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Randall, Seconded by Abbey:

RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve **Specimen Resolutions 10(D)(1) - 10(D)(3).**

<b><u>Corres. for Action</u></b>
• Preschool Spec. Ed & Spec. Ed Placements
• Bldg Useage 4/10/11

**10(D)(1) Preschool Special Education and Special Education Placements**

WHEREAS the Board of Education has reviewed the recommendations of the Committees on Preschool Special Education and Special Education pertaining to the students as referred in the attached Exhibit A, and

BE IT RESOLVED that the Board of Education confirms the recommended placements.

**10(D)(2) Use of School District Facilities on Sunday, April 10, 2011**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that permission is hereby granted for the use of the middle and high school gymnasiums on Sunday, April 10, 2011 from 9:30 a.m. to 2:30 p.m. for a Lupus Foundation Alumni Basketball Tournament.

Regular Board of Education Meeting, March 16, 2011

**10(D)(3) Use of School District Facilities on Sunday, June 5, 2011**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that permission is hereby granted for the use of the high school auditorium on Sunday, June 5, 2011 from 11:00 a.m. to 5:00 p.m. for the Dance Connection's annual dance recital.

**Corres.  
for Action,  
Cont'd.**

- Bldg Usage  
5/5/11

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

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**Item 11, Board Forum**

- Dr. Douglas informed the Board of Education that a date has been confirmed with architects to start a review of the entire district infrastructure as well as the Depot property for potential capital development.
  - 1<sup>st</sup> meeting will be with administrators as an internal investigation of the needs
  - 2<sup>nd</sup> meeting in April will be with staff members
  - 3<sup>rd</sup> meeting will be held for the Board of Education
  - Additional meetings will be for open discussion with the community throughout May and early June.
- Dr. Douglas stated Chenango Forks School District would like to explore sharing services as well as the possibility of consolidation/merger. A meeting between both district's superintendents and Board of Education presidents will be scheduled in the near future.

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Motion by Rifenbury, Seconded by Roberts:

RESOLVED, that the meeting be adjourned to Executive Session at 9:41 p.m. for the purpose of discussing contractual negotiations.

**Executive  
Session**  
9:41 p.m.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

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Motion by Roberts, Seconded by Kane:

RESOLVED, that the meeting be reconvened to Open Session at 10:39 p.m.

**Open  
Session**  
10:39 p.m.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.



Regular Board of Education Meeting, March 16, 2011

Motion by Roberts, Seconded by Kane:


RESOLVED, that the meeting be adjourned at 10:39 p.m.

<b>Meeting Adjourned</b> 10:39 p.m.
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Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

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Susan M. Cirba, School District Clerk