CHENANGO VALLEY CENTRAL SCHOOL DISTRICT

Regular Board of Education Meeting June 15, 2011

The regular monthly meeting of the Board of Education of the Chenango Valley Central School District, Broome County, New York, was held in the Chenango Valley Middle School Cafeteria, 221 Chenango Bridge Road, Binghamton, New York, Town of Fenton, on Wednesday, June 15, 2011.

The following members of the Board of Education were present: Gerald G. Abbey, Jr., James DeGennaro, Stuart W. Elliott, Terrence M. Kane (arrived at 6:58 p.m.), James W. Penwell, President, Steven Randall (arrived at 6:33 p.m. and departed at 9:06 p.m.), Vice President, Eric Rifenbury and Maureen A. Roberts. Lynn M. Kaufman was absent.

Also present was Dr. Thomas J. Douglas, Superintendent of Schools, David P. Gill, Assistant Superintendent, Elizabeth I. Donahue, School Business Executive, and Susan M. Cirba, District Clerk.

Motion by Roberts, Seconded by Abbey:									
RESOLVED, that the regular meeting be convened to Open Session at 6:31 p.m.									
Abbey DeGennaro Elliott	<u>YES</u> <u>YES</u> <u>YES</u>	Kane Kaufman Randall	<u>ABS</u> <u>ABS</u> <u>ABS</u>	Rifenbury Roberts Penwell	<u>YES</u> <u>YES</u> <u>YES</u>				
MOTION CARI	RIED.								
Motion by Rifenbury, Seconded by DeGennaro: RESOLVED, that the meeting be adjourned to Executive Session at 6:31 p.m. for the purpose of discussing contractual negotiations and employment of a particular employee.									
Abbey DeGennaro Elliott MOTION CARI	<u>YES</u> <u>YES</u> <u>YES</u>	Kane Kaufman Randall	<u>ABS</u> <u>ABS</u> <u>ABS</u>	Rifenbury Roberts Penwell	<u>YES</u> <u>YES</u> <u>YES</u>	Randall arrived @ 6:33 p.m. Kane arrived @ 6:58 p.m.			
Motion by Rifenbury, Seconded by Randall: RESOLVED, that the meeting be reconvened to Open Session at 7:00 p.m.									
Abbey DeGennaro Elliott	<u>YES</u> <u>YES</u> <u>YES</u>	Kane Kaufman Randall	<u>YES</u> <u>ABS</u> <u>YES</u>	Rifenbury Roberts Penwell	<u>YES</u> <u>YES</u> <u>YES</u>				
MOTION CARRIED.									

Item 1, President, Mr. James W. Penwell, began the Open Session at 7:00 p.m.

Item 2, Mr. Garry Scutt and Mrs. Mildred Skinner led the Pledge of Allegiance.

Item 3, All Board members were noted as present with the exception of Ms. Lynn Kaufman.

Item 4, Recognition of Visitors: None came forward.

Item 5, Motion by Randall, Seconded by Rifenbury:									
RESOLVED, that the Minutes of the meetings of <u>May 10, 2011</u> , <u>May 18, 2011</u> , <u>May 24, 2011</u> and <u>be received and placed on file</u> .									
Abbey DeGennaro Elliott	<u>YES</u> <u>YES</u> YES	Kane Kaufman Randall	<u>YES</u> <u>ABS</u> <u>YES</u>	Rifenbury Roberts Penwell	<u>YES</u> <u>YES</u> YES				
MOTION CARRIED.									

Item 6, Superintendent's Report -

<u>Item 6</u> Supt. Rpt.

Dr. Douglas reported "Good News" as the school year draws to a close:

- Ms. Chris Lomonaco, community resident and parent of a child who attends Port Dickinson, submitted a Letter to the Editor of the Press & Sun-Bulletin in which she commended the staff and PTA for their hard work and cooperation in making this year's field day at Port Dickinson a huge success. Mr. Pritchard and Mrs. Hammond were a lot of fun in the talent show.
- The headline of Wednesday's Press & Sun-Bulletin pertained to the graduation rates and college readiness scores. Chenango Valley's 2009-10 graduation rate was 93% with zero drop-outs. This is in recognition to the hard work of the students, parents and guidance department.
- Rebecca Cooney won the Section IV Class B Championship in the discus throw. She placed second in the New York State Public High School Athletic Association Championship small school and fifth in the Federation championship. Ms. Cooney will start at SUNY Buffalo in the fall.
- CV's varsity softball team became STAC Division champions playing in wild weather and did an outstanding job.
- CV's varsity baseball team became Section IV Class B Champions/ NYS Class B Regional Champions as well as NYS Class B State Champions.
- Lastly, as the end of the year becomes a reality, it is time to celebrate and recognize our retirees.

Item 7, President's Report –

- Mr. James Penwell stated the Consolidation committee met on May 25, 2011 at BT BOCES. Mr. Allen Buyck, Superintendent, will create a shared service spread sheet noting new opportunities that BOCES has in co-ser's.
- The Audit committee met in regards to a response letter from the Office of State Comptroller's.
- Mr. Penwell inquired which Board members will attend graduation and a time/place was set.
- End of the year Board meeting was scheduled on June 28, 2011.
- Mr. Penwell spoke with Mr. Alan Pole, regarding a consolidation study with Chenango Forks. The process takes approximately 18 months and costs between \$40,000 \$60,000.

Item 8, Committee Report-

• Legislative Committee – No one was able to attend the local lobby day on June 3, 2011.

<u>Item 8</u> Comm. Rpt.

Item 7

Pres. Rpt.

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Item 9, Discussion Items

(A) Port Dickinson Elementary Presentation - Mr. James Pritchard

Mr. Pritchard reported on the current staffing, low enrollment, academics, Pre-K and assorted activities at the elementary building. Owego's UPK staff visited Port Dickinson to use CV's program as a model. Mr. Pritchard listed goals to develop and nurture the environment within the building. A new data huddle program by BOCES is being initiated to improve math test scores as Mr. Kane voiced his concern over current scores being below New York State's average. Discussion ensued regarding other possible program implementations.

(B) STAR Cap Presentation - Mrs. Beth Donahue

Mrs. Donahue presented New York State School Tax Relief Program (STAR) changes calculated when tax bills are generated with the 2% tax cap.

Motion by Randall, Seconded by Rifenbury:

RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve Specimen Resolutions 10(A)(1) - 10(A)(15).

10(A)(1) Approval of Treasurer's Report

RESOLVED, that the Report of the Treasurer for the month ending May 31, 2011 be received and placed on file.

10(A)(2) Approval of Statement of Indebtedness, 2010-2011 Report

RESOLVED, that the Board of Education approve the Statement of Indebtedness as attached.

10(A)(3) Approval of Year-to-Date Budget Status Report

RESOLVED, that the Board of Education approve the Budget Status Report as attached through

10(A)(4) Approval of Cafeteria Operation, Accrual Basis

RESOLVED, that the Board of Education approve the Cafeteria Operation, Accrual Basis, Report as attached through May 31, 2011.

10(A)(5) Approval of Budget Transfers

RESOLVED, that the Board of Education approve the Budget Transfer Reports as attached for May 1, 2011 -May 31, 2011.

10(A)(6) General Fund Budget Increase

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve an increase of the General Fund budget in the amount of \$1,141.77 with the fund source consisting of Insurance Recoveries revenue (A980-2680), and a use of funds in the following budget code in the 2010-2011 school year as a result of damage caused to one of the buses:

\$1,141.77 55109005-452 (Transportation – Parts & Supplies)

10(A)(7) Bus Lift Emergency Purchase

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the attached Bus Lift Emergency Purchase at a cost not to exceed \$60,000.

Item 9						
•	Port Dick					
	Presentation					
•	STAR					

Indebt. Rpt. Yr to Date Budget Rpt. Cafeteria Accur. Basis Budget Transfer BOCES AS-7 Admend #3

Finances, · Treas. Rpt.

- Bus lift

10(A)(8) Approval of Annual School Budget Vote Results

WHEREAS, pursuant to the resolution of the Board of Education of Chenango Valley Central School District, in the County of Broome, New York, adopted on April 18, 2011, a Special District Meeting was held at the Chenango Valley Central School District, Middle School Cafeteria, located in the Town of Fenton, New York, within the School District, for the purpose of voting on the Proposition set forth in the Notice calling said Special District Meeting,

Now, therefore be it

RESOLVED BY THE BOARD OF EDUCATION OF CHENANGO VALLEY CENTRAL SCHOOL DISTRICT, IN THE COUNTY OF BROOME, NEW YORK, as follows:

Section 1. It is hereby determined that the Special District Meeting held at the Chenango Valley High School, within said School District, on May 17, 2011, was held in all respects in the manner prescribed by the Education Law of the State of New York.

Section 2. The Certificate of Inspectors of Election has been presented to the Board of Education of said School District and said Board has examined said Certificate and tabulated it as attached.

Section 3. This Board has this day canvassed the returns as contained in such Certificate and HEREBY DETERMINES AND DECLARES the result of the canvass of the voting on May 17, 2011 to be as attached.

Section 4. It is HEREBY FURTHER DETERMINED that said Propositions were passed by a majority of votes cast thereon and are HEREBY DECLARED to be passed.

Section 5. As evidence of the several determinations hereinabove made pursuant to Section 2034 of the Education Law of the State of New York, this Board of Education has caused two copies of this resolution to be signed by all Members of this Board of Education.

Section 6. This resolution shall take effect immediately.

10(A)(9) Establishment of Fund Balance Policy - GASB 54

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the attached Fund Balance Policy in accordance with GASB 54 as required beginning with the current July 1, 2010 – June 30, 2011 fiscal year.

10(A)(10) Approval of Corrective Action Plan of Audit of the 2011-12 Proposed Budget

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the attached Corrective Action Plan of the Audit of 2011-12 proposed budget.

10(A)(11) Renewal Services Agreement - The OMNI Group

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the renewal services agreement as outlined in the attached agreement between The OMNI Group and Chenango Valley Central School District for the 2011-2012 school year.

10(A)(12) BOCES AS-7 Contract, Amendment #4, 2010-2011 School Year

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the BOCES AS-7 Contract, Amendment #4, 2010-2011 School Year, for Cooperative Educational Services for the 2010-2011 school year as attached, and

BE IT FURTHER RESOLVED that payment of this Supplemental Contract be authorized as stated, and

BE IT FURTHER RESOLVED that the President of the Board of Education and the Clerk be authorized and directed to sign same.

- Finances, Cont'd. • School Budget
- Vote
- GASB 54
- Corrective Action Plan11-
- 12 • OMNI
- OMNIBOCES AS-7
 - Amend #4

10(A)(13) Four Winds Tutorial Contract

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the Four Winds Saratoga Tutorial Contract for the 2011-2012 school year as attached.

10(A)(14) Bid 12:10-11 – Bus Surveillance Systems

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education award the bid for Bus Surveillance Systems to the lowest bidder as attached,

AND BE IT FURTHER RESOLVED, that all other bids be rejected.

10(A)(15) Health & Welfare Services - Union-Endicott CSD, 2011-2012 School Year

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the Health & Welfare Services Contract between Union-Endicott Central School District and Chenango Valley Central School District for the 2011-2012 school year.

Abbey	YES	Kane	YES	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	ABS	Roberts	YES
Elliott	YES	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Abbey, Seconded by Randall:

RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve Specimen Resolutions 10(B)(1) - 10(B)(11).

10(B)(1) Teacher Retirement

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the professional staff resignation date for retirement of Mr. Garry Scutt, Health Teacher, effective June 30, 2011.

10(B)(2) Teacher Tenure Recommendation – Teacher Assistant

RESOLVED, based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education appoint to tenure Ms. Judy Beylo, Teacher Assistant, effective September 6, 2011.

10(B)(3) Teacher Tenure Recommendation – Science

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve to tenure Mr. Michael Turna, Science Teacher, effective September 6, 2011.

10(B)(4) Teacher Tenure Recommendation - Elementary

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve to tenure Mrs. Mary Walsh, Elementary Teacher, effective September 6, 2011.

10(B)(5) Administrative Internship, 2011-12 School Year

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the administrative internship of Miss Sarah Crane for the 2011-2012 school year.

10(B)(6) Teaching Position Abolishment – Elementary

RESOLVED, based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education abolish one Elementary teaching position for reasons of attrition at the end of the 2010-2011 school year.

Finances, Cont'd.

- Four Winds
- Contract
- Bus Surveillance
- Health &
- Welfare Services

S. Randall departed @ 9:06 p.m.

- Professional Personnel, • Retirement -
- G. Scutt Tenure -
- J. Beylo
- Tenure -
- M. Turna
- Tenure -M . Walsh Admin Intern Elem. Abolished

10(B)(7) Teaching Position Abolishment – Physical Education

RESOLVED, based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education abolish one Physical Education teaching position for reasons of attrition at the end of the 2010-2011 school year.

10(B)(8) Teaching Position Abolishment - Science

RESOLVED, based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education abolish one Science teaching position for reasons of attrition due to resignation at the end of the 2010-2011 school year.

10(B)(9) Teaching Position Abolishment – Elementary

RESOLVED, based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education abolish one Elementary teaching position at the end of the 2010-2011 school year. The least senior member of the Elementary teaching staff is Mrs. Nicole Inthanongsak. Mrs. Inthanongsak's position will be eliminated effective June 30, 2011; therefore,

BE IT FURTHER RESOLVED that Mrs. Inthanongsak will receive Preferred Eligibility Rights as per Education Law 2510(3)(a) and placed on the District's Seven-Year Preferred Eligibility List.

10(B)(10) Teaching Position Abolishment - Music

RESOLVED, based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education abolish one Music teaching position at the end of the 2010-2011 school year. The least senior member of the Music Department is Ms. Nicole Nirchi. Ms. Nirchi's position will be eliminated effective June 30, 2011; therefore,

BE IT FURTHER RESOLVED that Ms. Nirchi will receive Preferred Eligibility Rights as per Education Law 2510(3)(a) and placed on the District's Seven-Year Preferred Eligibility List.

10(B)(11) Teaching Position Abolishment – Mathematics

RESOLVED, based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education abolish one position at the end of the 2010-2011 school year. The least senior member of the Mathematics Department is Mrs. Donna Palmer. Mrs. Palmer's position will be eliminated effective June 30, 2011; therefore,

BE IT FURTHER RESOLVED that Mrs. Palmer will receive Preferred Eligibility Rights as per Education Law 2510(3)(a) and placed on the District's Seven-Year Preferred Eligibility List.

MOTION CARRIED.

Motion by Abbey, Seconded by Kane:

RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve <u>Specimen Resolutions 10(C)(1) - 10(C)(5)</u>.

Prof. Pers. CVTA Contract

10(C)(1) Termination

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the Civil Service termination of Mr. Scott Knapp, Bus Driver, Part-Time, effective May 27, 2011.

- Prof. Pers. Cont'd., • PE Abolished
- Science Abolished
- Elem
 Position
- Abolished
- Music
- Abolished
- Math Abolished

10(C)(2) Appointment – Building Maintenance Mechanic

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve and ratify the Civil Service appointment of Mr. Brian K. Bennett to the position of Building Maintenance Mechanic, effective June 16, 2011; and

BE IT RESOLVED that Salary Schedule No. 1 as heretofore adopted be amended to reflect this appointment and payment of salary be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

10(C)(3) Appointment – Food Service Helper, P/T, Substitute

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve and ratify the Civil Service appointment of Ms. Delores Griffis the position of Food Service Helper, P/T, Substitute, effective June 16, 2011; and

BE IT RESOLVED that Salary Schedule No. 1 as heretofore adopted be amended to reflect this appointment and payment of salary be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

10(C)(4) Appointment – Temporary Clerk, P/T

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve and ratify the Civil Service appointment of Ms. Lorie Madison to the position of Temporary Clerk, P/T, effective July 1, 2011 – August 31, 2011; and

BE IT RESOLVED that Salary Schedule No. 1 as heretofore adopted be amended to reflect this appointment and payment of salary be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

10(C)(5) Appointment – Summer Laborer

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve and ratify the Civil Service appointment of Mrs. Megan T. Preston to the position of Summer Laborer, effective June 16, 2011; and

BE IT RESOLVED that Salary Schedule No. 1 as heretofore adopted be amended to reflect this appointment and payment of salary be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

Abbey	YES	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	YES	Kaufman	ABS	Roberts	YES
Elliott	<u>YES</u>	Randall	ABS	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Roberts, Seconded by Abbey:

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve Specimen Resolutions 10(D)(1) - 10(D)(3).

10(D)(1) Preschool/Special Education Placements

WHEREAS the Board of Education has reviewed the recommendations of the Committees on Preschool/Special Education pertaining to the students as referred in the attached Exhibit A, and

BE IT RESOLVED that the Board of Education confirms the recommended placements.

K Moyer
Appt- Laborer Z Schenck
Appt. Cleaner D Rigdon
Appt. Cleaner

Civil Service,

Appt- Laborer

- J Nickerson • Appt. Bus Dr. PT Sub
- K Page Add. Sub
- Teacher Aide Roster
- Resignation D
 Symons

<u>Corres.</u> <u>for Action</u> • Preschool Spec. Ed & Spec. Ed

Placements

10(D)(2) Preschool/Special Education Committee Additional Parent Appointment

RESOLVED, that the Ms. Andrea Cole, parent of a Chenango Valley student, serve on the volunteer Committees on Special Education, Preschool Special Education and 504 Accommodation Plan beginning in the 2011-2012 school year.

10(D)(3) Standard Work Day and Reporting

BE IT RESOLVED, that the Chenango Valley Central School District hereby establishes the following as standard work days for the appointed official noted and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by this official to the clerk of this body:

Corres.						
f	or Action					
٠	Preschool					
	Spec. Ed &					
	Spec. Ed					
	Parent					
	Placement					
٠	Standard					
	Work Day					

							Participates in	Days/Month
			Soc. Sec.		Standard		employer's time	(based on
			# (last	Reg.	work day	Term	keeping	record of
	Title	Name	4 digits)	#	(hrs/day)	begins/ends	system (Y/N)	activities)
	District Clerk	Susan M. Cirba	6895	39682182	7	7/1/10-6/30/11	Ν	2.5
P	Abbey	<u>YES</u>	Kane	YE	<u>.S</u>	Rifenbury	<u>YES</u>	
Ι	DeGennaro	YES	Kaufma	n <u>AB</u>	<u>S</u>	Roberts	<u>YES</u>	
F	Elliott	<u>YES</u>	Randall	AB	<u>S</u>	Penwell	YES	

MOTION CARRIED.

Item 11, Board Forum

Dr. Douglas commented on the following topics:

- Dr. Douglas responded to the one time purchases reflected in the letter to Office of the State Controller. Specifically, the district is currently looking to address a few areas while the opportunity exists from past savings during the year. The district will be addressing one time purchases pertaining to communication issues in the district and transportation department. Additionally, the district would be updating outdated and/or defective security devices for transportation as well as mechanical equipment issues that have lagged over the years.
- The board discussed and consented to the need for the following purchases:
 - o Radio update
 - o Mowers
 - o Playground
- An informal meeting with an outside consultant took place to discuss the process for a merger study. In general the discussion focus was on potential costs, process, timelines and grant development. The information allowed for a better understanding of potential costs for a two district study as well as the concept of time for the completion of the process. Questions were posed as to whether or not we will get funding and the application process. The answer was that the state was in no hurry and we need to get the application. If we can be reimbursed the money from the state, the district would be willing to move forward as quickly as possible provided both districts agreed. The superintendent would seek the answer to reimbursement if we were to move ahead prior to grant submission and acceptance. The board members were in agreement to move forward as soon as practical.

Motion by Rifenbury, Seconded by Abbey: <u>Executive</u>									
RESOLVED, that the meeting be adjourned to Executive Session at 9:16 p.m. for the purpose of discussion of an individual student.									
Abbey DeGennaro Elliott	<u>YES</u> <u>YES</u> <u>YES</u>	Kane Kaufman Randall	YES ABS ABS	Rifenbury Roberts Penwell	<u>YES</u> YES YES				
MOTION CARR	IED.								
Motion by Abbey	, Seconded by Ka	ane:				Open			
RESOLVED, tha	t the meeting be	reconvened to C	pen Session at 10):29 p.m.		Session 10:29 p.m.			
Abbey DeGennaro Elliott	<u>YES</u> <u>YES</u> <u>YES</u>	Kane Kaufman Randall	YES ABS ABS	Rifenbury Roberts Penwell	<u>YES</u> <u>YES</u> <u>YES</u>				
MOTION CARR	JED.								
Motion by Rifenbury, Seconded by Elliott:									
RESOLVED, that the meeting be adjourned at 10:29 p.m.									
Abbey DeGennaro Elliott	<u>YES</u> <u>YES</u> <u>YES</u>	Kane Kaufman Randall	<u>YES</u> <u>ABS</u> <u>ABS</u>	Rifenbury Roberts Penwell	<u>YES</u> <u>YES</u> <u>YES</u>				
MOTION CARRIED.									

Susan M. arba

Susan M. Cirba, School District Clerk