

CHENANGO VALLEY CENTRAL SCHOOL DISTRICT

Regular Board of Education Meeting
July 15, 2009

The regular monthly meeting of the Board of Education of the Chenango Valley Central School District, Broome County, New York, was held in the Chenango Valley Middle School Cafeteria, 221 Chenango Bridge Road, Binghamton, New York, Town of Fenton, on Wednesday, July 15, 2009.

The following members of the Board of Education were present: Gerald G. Abbey, Jr., Gerard M. Cooney, Jr., James DeGennaro, Stuart W. Elliott, Lynn M. Kaufman, James W. Penwell, President, Steven Randall, Maureen A. Roberts and Everett Vail (arrived at 6:36 p.m.), Vice President.

Also present was Dr. Thomas J. Douglas, Superintendent of Schools, Mary F. Waskie, Assistant Superintendent, Elizabeth I. Donahue, School Business Executive and Susan M. Cirba, District Clerk.

Motion by DeGennaro, Seconded by Elliott:

Open Meeting
6:35 p.m.

RESOLVED, that the regular meeting be convened to Open Session at 6:35 p.m.

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Vail	<u>ABS</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Randall, Seconded by Cooney:

Executive Session
6:35 p.m.

RESOLVED, that the meeting be adjourned to Executive Session at 6:35 p.m. for the purpose of discussing employment history of particular employees.

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Vail	<u>ABS</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

E. Vail
arrived
@ 6:36 p.m.

MOTION CARRIED.

Motion by Elliott, Seconded by Cooney:

Open Session
7:03 p.m.

RESOLVED, that the meeting be reconvened to Open Session at 7:03 p.m.

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Regular Board of Education Meeting, July 15, 2009

President, Mr. James W. Penwell, opened the regular meeting at 7:09 p.m. with Mr. Jack Cashman, former Board of Education Member, leading the Pledge of Allegiance.

Pledge
7:09 p.m.

Discussion Item #1, President, Superintendent and Committee Reports - Mr. James Penwell referred to the Board of Education membership with the New York State School Board Association. He will let Dr. Douglas explain during the Superintendent's report. Mr. Penwell has not received any further information from the State Comptroller's Office. Mr. Everett Vail has volunteered to mentor new board member, Mrs. Maureen Roberts.

Disc Item 1
Pres. Sup't. &
Comm. Rpts

The Board will discuss a possible retreat with Dr. Douglas to discuss the Board of Education's goals. Lastly, Mr. Penwell asked Mrs. Elizabeth Donahue, School Business Executive, to set up a time to review the District's budget and financial reports. Mr. Penwell thought it would benefit the board to have a continuous presentation of the District's financial reports.

Dr. Thomas J. Douglas noted he attended Coughlin & Gerhart's annual golf tournament, Dollars for Scholars. He is acquainting himself with our area and introduced himself to parents/students during The Dance Connection's recital for Chow in the auditorium. Dr. Douglas called NYSSBA to inquire about a pro-rated membership for this school year. NYSSBA will allow the District a fee of \$1,900 for the 2009-10 year which includes one free attendance to the New Member Academy and free tuition for two members attending the convention in New York City in October 2009. Dr. Douglas would encourage a retreat with members of the Board of Education. Dr. Douglas attended the building project meeting with Mr. Rob Warholic, Mr. George Zlock and Mr. Jack Cashman. He felt that the project is progressing in a positive direction.

Committee assignments will be assigned at the regular August meeting.

Discussion Item, #2, Excel Aide Project Update – Mr. Rob Warholic, Senior Associate at Clark Patterson Lee, provided the Board of Education with an update of the Excel Aid Project. Mr. George Zlock, Director of Facility supplied a schedule that noted the project on pace to be complete prior to the opening of school. Mr. Warholic is pleased with the contractors working together to maintain the planned schedule. Mr. Jack Cashman, community liaison, also noted that the contractors are very congenial and pleased with the outcome to date.

Disc Item 2
Excel Project
Update

Motion by Randall, Seconded by DeGennaro:

Approval
Minutes

RESOLVED, that the **Minutes** of the meeting of **June 17, 2009** be received and placed on file.

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Regular Board of Education Meeting, July 15, 2009

Motion by DeGennaro, Seconded by Vail:

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, the Board of Education approve **Specimen Resolutions 2a – 2p.**

Finances

Motion by Cooney, Seconded by Randall that **Resolution 2n** be removed from the **TABLE** from the regular Board of Education Meeting on June 17, 2009 (listed as 6b).

Finances
▪ REMOVE
TABLE 2n

2n) Approval of Contract between CV Confidential Secretary Association and Chenango Valley Board of Education

RESOLVED, that the Chenango Valley Central School District Board of Education hereby ratifies the agreement between the Board of Education of the Chenango Valley Central School District and the Chenango Valley Confidential Secretary Association, covering the period from July 1, 2009 and ending June 30, 2010, upon the terms and conditions as set forth in the agreement, and such ratification shall become effective immediately.

NOW BE IT RESOLVED,

1. The Agreement negotiated with the Chenango Valley Confidential Secretary Association is hereby ratified, and
2. The President of the Board of Education and the Superintendent are hereby authorized to sign same on behalf of the District.

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

REMOVE TALBLED RESOLUTION 2N.

Motion by Vail, Seconded by Randall:

RESOLVED, that **Resolution 2n** be **TABLED** until the regular Board of Education Meeting on August 19, 2009.

Finances
▪ TABLE 2n

2n) Approval of Contract between CV Confidential Secretary Association and Chenango Valley Board of Education

RESOLVED, that the Chenango Valley Central School District Board of Education hereby ratifies the agreement between the Board of Education of the Chenango Valley Central School District and the Chenango Valley Confidential Secretary Association, covering the period from July 1, 2009 and ending June 30, 2010, upon the terms and conditions as set forth in the agreement, and such ratification shall become effective immediately.

NOW BE IT RESOLVED,

3. The Agreement negotiated with the Chenango Valley Confidential Secretary Association is hereby ratified, and
4. The President of the Board of Education and the Superintendent are hereby authorized to sign same on behalf of the District.

Regular Board of Education Meeting, July 15, 2009

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

**Finances,
Cont'd.**
▪ TABLE 2n

TABLED RESOLUTION 2N.

Motion by DeGennaro, Seconded by Vail:

RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve **Specimen Resolutions 2a – 2m and 2o & 2p.**

2a) Approval of Treasurer's Report

RESOLVED, that the **Report of the Treasurer** for the month ending **June 30, 2009** be received and placed on file.

2b) Approval of Statement of Indebtedness, 2009-2010 Report

RESOLVED, that the Board of Education approve the **Statement of Indebtedness** as attached for **2008-2009**.

2c) Approval of Year-to-Date Budget Status Report

RESOLVED, that the Board of Education approve the **Budget Status Report** as attached through **June 30, 2009**.

2d) Approval of Cafeteria Operation Accrual Basis Report

RESOLVED, that the Board of Education approve the **Cafeteria Operation Accrual Basis Report** as attached through **June 30, 2009**.

2e) Approval of Treasurer's Report

RESOLVED, that the Board of Education approve the **Treasurer's Report** as attached for the period 6/1/09 – 6/30/09.

2f) Approval of Payment for Transportation Consultant Services

RESOLVED, based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve payment not to exceed \$500.00 to **Mrs. Betsy Mastropietro** in connection with services rendered at the School Bus Garage since Mrs. Hoag's resignation at the Regular May 2009 Board of Education Meeting.

2g) Approval of Bid – Milk & Ice Cream, 2009-2010 School Year

RESOLVED, based upon the recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education award the bids for **Milk & Ice Cream, 2009-2010 School Year**, to the lowest bidder(s) as attached,

AND BE IT FURTHER RESOLVED, that all other bids be rejected.

2h) Approval of Bid – Trash and Recycling 12:09-10

RESOLVED, based upon the recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education award the bids for **Trash and Recycling, 2009-2010 School Year**, to the lowest bidder(s) as attached,

AND BE IT FURTHER RESOLVED, that all other bids be rejected.

**Finances,
Cont'd.**

- Treasurer's Rpt.
- Statement of Indebt. Rpt.
- Budget Status Rpt.
- Cafeteria Rpt.
- Treasurer's Rpt.
- Trans. Consult. Services
- Approval Bid- Milk & Ice Cream 09-10
- Approval Bid – Trash & Recyc. 12:09-10

2i) Approval of Bid – School Buses 11:09-10

RESOLVED, based upon the recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education award the bids for **School Buses, 2009-2010 School Year**, to the lowest bidder(s) as attached.

AND BE IT FURTHER RESOLVED, that all other bids be rejected.

2j) Independent Consultant – Sexual Harassment Investigation

RESOLVED, based upon the recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the hiring of **Dr. James Lee** to serve as an independent consultant at the rate of \$50.00 per hour to advise the District on a confidential personnel matter pertaining to sexual harassment.

**Finances,
Cont'd.**

- Approval Bid-School Buses
- Independ. Consultant
- Deputy Treas.
- Deputy Purch. Agent
- Deputy Claims Auditor
- Approval of Rate Increase
- BOCES Supp. Contract #1

2k) Deputy Treasurer – Cynthia Wambold

RESOLVED, that **Cynthia Wambold** be appointed as **Deputy Treasurer**, for the pleasure of the Board of Education or until the next Annual Organizational Meeting of the Board of Education.

2l) Deputy Purchasing Agent – Diana Petralowicz

RESOLVED, that **Diana Petralowicz** be appointed as **Deputy Purchasing Agent**, for the pleasure of the Board of Education or until the next Annual Organizational Meeting of the Board of Education.

2m) Deputy Claims Auditor – Diane Valky

RESOLVED, that **Diane Valky** be appointed as **Deputy Claims Auditor**, for the pleasure of the Board of Education or until the next Annual Organizational Meeting of the Board of Education.

2o) Approval of Rate Increase – Coughlin & Gerhart

RESOLVED, based upon the recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve a rate increase of \$5.00 per hour to Coughlin & Gerhart, LLP for legal services provided during the 2009-2010 school year.

2p) Broome-Tioga BOCES Supplemental Contract #1, 2009-2010 School Year

RESOLVED, in accordance with the recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve **BOCES Supplemental Contract 1** for Cooperative Educational Services for the 2009-2010 school year as attached, and

BE IT FURTHER RESOLVED that payment of this Supplemental Contract be authorized 1/8 monthly by October 1 – May 1 and

BE IT FURTHER RESOLVED that the President of the Board of Education and the Clerk be authorized and directed to sign same.

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Abbey, Seconded by DeGennaro:

RESOLVED, that based upon a recommendation by the Chenango Valley Central School District Board of Education the Board of Education approve **Specimen Resolution 3a – 3c.**

Prof. Pers.

- Appt.
A. Donlon
- LOA
R. Clark
- Coaching
Roster 2009-10

3a) Professional Staff Appointment

WHEREAS, Dr. Thomas J. Douglas, Superintendent of Schools, has recommended the part-time (30%) appointment of **Ann Marie Donlon** as a **Music Teacher** in the Chenango Valley Central School District effective September 1, 2009, and

BE IT RESOLVED, that **Ann Marie Donlon** be appointed effective September 1, 2009 as a **Music Teacher** in the Chenango Valley Central School District at an annual rate as stated in the Chenango Valley Teachers' Association Contract with the Chenango Valley Board of Education, and

RESOLVED, that this appointment be made and services continued in accordance with and subject to the provisions of Section 3103 of the Education Laws of New York and the Rules and Regulations of the Board of Education of the District, and

BE IT FURTHER RESOLVED, that Salary Schedule No. 1, 2009-10 school year, reflect this appointment and payment of salary be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

3b) Unpaid Leave of Absence

RESOLVED, based upon the recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve an unpaid leave of absence for the purpose of childcare for **Rebecca Clark**, Elementary Teacher at Chenango Bridge Elementary School, for the 2009-2010 school year.

3c) Approval of Coaching Rosters, 2009-2010 School Year

RESOLVED, based upon the recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the attached Coaching assignments for the 2009-2010 school year, and

BE IT FURTHER RESOLVED that the Coaching Rosters be approved at the appropriate salaries to be contained in the negotiated Agreement between the Chenango Valley Teachers' Association and the Board of Education for the 2009-2010 school year.

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Regular Board of Education Meeting, July 15, 2009

Motion by Randall, Seconded by Abbey:

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Supt. of Schools, that the Board of Education approve **Specimen Resolutions 4a and 4b.**

**Civil Service
Personnel**

- Appts. -
M. Gates
C. Messersmith
R. Smith
- Resignation -
B. Breton

4a) Appointments

RESOLVED, based upon the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve the Civil Service appointments of:

<u>Employee Name</u>	<u>Position Held</u>	<u>Effective Date of Appointment</u>
Gates, Marlene	Food Service Worker	09/08/09
Messersmith, Cynthia	Food Service Helper, PT, Sub	09/08/09
Smith, Renee	Food Service Helper, PT, Sub	09/08/09
Vegiard, Christina	Head Bus Driver	09/01/09

4b) Resignation

RESOLVED, based upon the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education accept the Civil Service resignation of:

<u>Employee Name</u>	<u>Position Held</u>	<u>Effective Date of Resignation</u>			
Breton, Bertin	Crossing Guard	06/30/09			
Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Abbey, Seconded by Vail:

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve **Specimen Resolution 5.**

**Emergency
Conditional
Appt.**

5) Emergency Conditional Appts. – Professional & Civil Service Personnel

Since we have not received clearance from the State Education Department regarding fingerprinting and criminal record checks on all of our new employees, Mr. Carl Kieper, School Attorney, has advised us to reappoint these staff members under the **Emergency Conditional Appointment** clause. Included in this category are the following staff members:

<u>Staff Member Name</u>	<u>Position</u>	<u>Effective Date</u>
Mungo, Gwendolyn J.	Teacher Aide, P/T	04/20/09
Purce, Kevin	Summer Laborer, Maint. Dept.	06/29/09

And, BE IT FURTHER RESOLVED, that these are emergency conditional appointments pending fingerprinting and criminal records clearance, and

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BE IT FURTHER RESOLVED, that Salary Schedule No. 1, as heretofore adopted, be amended to reflect these appointments and payment of salaries be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

**Emerg.
Cond.
Appts.,
Cont'd.**

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Abbey, Seconded by Randall:

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve **Specimen Resolutions 6a and 6b.**

**Corres. For
Action,**

- Policy Revised
- Pre/Spec Ed Placements

6a) Policy Adoption of Revised Policies

WHEREAS the Policy Committee of the Board has reviewed the following policies: **Athletic Code of Conduct and School Conduct 2009-2010 School Year**, and

WHEREAS the Committee recommends the following be revised and updated: **Athletic Code of Conduct and School Conduct 2009-2010 School Year**, and

NOW BE IT RESOLVED:

The following Board policies are adopted as revised this 15th day of July, 2009: **Athletic Code of Conduct and School Conduct 2009-2010 School Year**. This resolution shall take effect upon adoption of revisions.

6b) Preschool Special Education and Special Education Placements

WHEREAS the Board of Education has reviewed the recommendations of the **Committees on Preschool Special Education and Special Education** pertaining to the students as referred in the attached Exhibit A, and

BE IT RESOLVED that the Board of Education confirms the recommended placements.

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Regular Board of Education Meeting, July 15, 2009

Motion by Elliott, Seconded by Abbey:

**Meeting
Adjourned**
8:58 p.m.

RESOLVED, that the meeting be adjourned at 8:58 p.m.

Abbey	<u>YES</u>	Elliott	<u>YES</u>	Roberts	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Vail	<u>YES</u>
DeGennaro	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Susan M. Cirba, School District Clerk