

CHENANGO VALLEY CENTRAL SCHOOL DISTRICT

Regular Board of Education Meeting
February 16, 2011

The regular monthly meeting of the Board of Education of the Chenango Valley Central School District, Broome County, New York, was held in the Chenango Valley Middle School Cafeteria, 221 Chenango Bridge Road, Binghamton, New York, Town of Fenton, on Wednesday, February 16, 2011.

The following members of the Board of Education were present: Gerald G. Abbey, Jr. (arrived at 6:35 p.m.) James DeGennaro, Stuart W. Elliott, Terrence M. Kane, Lynn M. Kaufman, President James W. Penwell, Vice President, Steven Randall, Eric Rifenburg and Maureen A. Roberts.

Also present was Dr. Thomas J. Douglas, Superintendent of Schools, David P. Gill, Assistant Superintendent, Elizabeth I. Donahue, School Business Executive and Susan M. Cirba, District Clerk.

Motion by Rifenburg, Seconded by Randall:

Open Meeting
6:34 p.m.

RESOLVED, that the regular meeting be convened to Open Session at 6:34 p.m.

Abbey	<u>ABS</u>	Kane	<u>YES</u>	Rifenburg	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>YES</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Elliott, Seconded by Rifenburg:

Executive Session
6:34 p.m.

RESOLVED, that the meeting be adjourned to Executive Session at 6:34 p.m. for the purpose of discussing contractual negotiations.

Abbey	<u>ABS</u>	Kane	<u>YES</u>	Rifenburg	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>YES</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Mr. Abbey
arrived @
6:35 pm

Motion by Kaufman, Seconded by Kane:

Open Session
7:03 p.m.

RESOLVED, that the meeting be reconvened to Open Session at 7:03 p.m.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenburg	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>YES</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Item 1, President, Mr. James W. Penwell, began the Open Session at 7:07 p.m.

Item 2, Mrs. Mary Beth Hammond, Director of Early Childhood and Literacy Program, led the Pledge of Allegiance.

Item 3, All Board members were noted as present.

Budget Workshop #1

Mrs. Elizabeth Donahue, School Business Executive, presented Budget Workshop #1 titled, Chenango Valley Central School District Budget Overview.

The presentation is available for public review on the District's website.

<http://www.cvcasd.stier.org/education/components/scrapbook/default.php?sectiondetailid=1550>

Item 4, Recognition of Visitors: Mrs. Patricia Podrazil, community resident.

- Mrs. Podrazil requested that prior to the contracts being settled that the public be allowed to preview them.
 - Mrs. Podrazil also asked if the District has considered opening negotiations rather than laying off staff members.
 - Mr. Penwell stated that the support staff recently (November 2010) settled their contract and teacher negotiations are currently still in process.
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Item 5, Motion by Elliott, Seconded by Randall:

<u>Approval Minutes</u>

RESOLVED, that the **Minutes** of the meetings of **January 19, 2011** and **January 27, 2011** be received and placed on file.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>YES</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Item 9, Discussion Item-

<u>Item 6, Supt. Rpt.</u>

(A) Superintendent's State of the School Address

Dr. Thomas J. Douglas gave the second State of the School Address. The presentation is available for public review on the District's website.

<http://www.cvcasd.stier.org/education/components/scrapbook/default.php?sectiondetailid=1554>

Item 6, President's Report –

Item 6,
Pres. Rpt.

- Mr. James Penwell encouraged all Board members to review the New York State School Boards Association webinars. The members were provided the links for their review. He suggested tracking the NYSSBA daily clips as it provides an overview of what's happening around the state.
- Mr. Penwell attended the Legislative breakfast on February 4, 2011 along with Dr. Douglas, Mr. Kane and Mr. Gill. Some topics of discussion were:
 - Tax cap removal for teacher and employee retirement systems
 - Request removal of audit
 - Teacher and administrator evaluation
- Mr. Penwell noted lobby day will be March 13th and 14th in Albany.

Item 7, Committee Reports-

Item 7,
Comm. Rpt.

Health Consortium met on February 4, 2011. Mr Abbey stated his concern regarding the high increase of health insurance. One of his concerns is the growing number of retirees. The district needs significant help as the cost has tripled over the last decade. Discretionary spending needs to be discussed and reviewed.

Item 8, Superintendent's Reports-

See **Item #9 Discussion** as previously noted.

Motion by Abbey, Seconded by Randall:

RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve **Specimen Resolutions 10(A)(1) –10(A)(10).**

10(A)(1) Approval of Treasurer's Report

RESOLVED, that the Report of the Treasurer for the month ending January 31, 2011 be received and placed on file.

10(A)(2) Approval of Statement of Indebtedness, 2010-2011 Report

RESOLVED, that the Board of Education approve the Statement of Indebtedness as attached.

10(A)(3) Approval of Year-to-Date Budget Status Report

RESOLVED, that the Board of Education approve the Budget Status Report as attached through January 31, 2011.

10(A)(4) Approval of Cafeteria Operation, Accrual Basis

RESOLVED, that the Board of Education approve the Cafeteria Operation, Accrual Basis, Report as attached through January 31, 2011.

10(A)(5) Approval of Budget Transfers

RESOLVED, that the Board of Education approve the Budget Transfer Reports as attached for January 1, 2011 – January 31, 2011.

Finances,
• Treas. Rpt.
• Indebt. Rpt.
• Yr to Date Budget Rpt.
• Cafeteria Accur. Basis
• Budget Transfer

10(A)(6) Contract for Health and Welfare Services

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the attached Contract for Health and Welfare Services with Binghamton City School District beginning July 1, 2010 and ending on June 30, 2011; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payment of \$286.00 for health and welfare services provided to ten (10) children who are Chenango Valley Central School District residents and attending Binghamton City School District, for a total payment of \$2,860.00.

**Finances,
Cont'd.**

- Health & Welfare Serv. Bing. School
- Health & Welfare Serv. CF School
- Appt. External Auditor
- Meal Charge
- OMNI

10(A)(7) Contract for Health and Welfare Services

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the attached Contract for Health and Welfare Services with Chenango Forks School District beginning July 1, 2010 and ending on June 30, 2011; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payment of \$203.65 for health and welfare services provided to 23 children who are Chenango Valley Central School District residents and attending Chenango Forks School District, for a total payment of \$4,683.95.

10(A)(8) Appointment – External Auditor

RESOLVED, that the Board of Education approve the auditing firm of **Ciaschi, Dietershagen, Little, Mickelson & Co., LLP**, 401 E. State Street, Suite 500, Ithaca, NY 14850 to provide external auditing services for Chenango Valley Central School District, effective immediately, through and including the 2014-

10(A)(9) Meal Charge Regulation

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the attached Meal Charge Regulation.

10(A)(10) The Omni Group – Employer Sponsored 403(b) Plan Renewal

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education authorize Chenango Valley Central School District's election to pay its employer election transaction fees of \$300.00 for its plan participants, effective July 1, 2011.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>YES</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Randall, Seconded by Rifenbury:

RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve **Specimen Resolutions 10(B)(1) - 10(B)(3).**

Prof. Pers.

- Add. Sub Teacher Roster

10(B)(1) Additions to Substitute Teacher Roster, 2010-11 School Year

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the following additions to the Substitute Teacher Roster for the 2010-11 school year and authorize payment at the approved rates based upon the certification of the payroll by the Superintendent of Schools.

Regular Board of Education Meeting, February 16, 2011

- | | |
|------------------------|--------------------------|
| (a) Khalid Afify | (m) Bethany Kresge |
| (b) Marlaina Allen | (n) Brett Krummenacker |
| (c) Blair Brand | (o) Rachel Laufersweiler |
| (d) Diane Crosswell | (p) Kimberly Metaxas |
| (e) Jaclyn DiBiase | (q) Jason Monte |
| (f) Sara Dvorsky | (r) Kelly Panko |
| (g) Ashley Feyler | (s) Jessica Rivera |
| (h) Sarah Gauquie | (t) Courtney Slavy |
| (i) Constance Giardina | (u) Diane Weiss |
| (j) Aaron Irvine | (v) Robert Wark |
| (k) Aaron Jackson | (w) Cassandra Wido |
| (l) Ida Jones | |

<u>Prof. Pers.</u> <u>Cont'd.</u> <ul style="list-style-type: none">▪ Add. Sub Teacher Roster (23)▪ Volunteer Coaches▪ LOA - T. Eaton
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10(B)(2) Approval of Non-Paid Volunteer Asst. Coaches, 2010-2011 School Year

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the attached Non-Paid Volunteer Assistant Coaching assignments for the 2010-2011 school year.

10(B)(3) Leave of Absence – Family Medical Leave Act

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve a leave of absence under the Family Medical Leave Act for Mrs. Theresa Eaton, Reading Teacher at Chenango Bridge Elementary School, effective February 14, 2011.

Abbey	<u>YES</u>	Kane	<u>YES</u> except ABSTAIN <u>10(B)(2)</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>YES</u>	Roberts	<u>YES</u> except ABSTAIN <u>10(B)(2)</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Abbey, Seconded by Randall:

RESOLVED, that based upon a recommendation of Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve **Specimen Resolutions 10(C)(1) - 10(C)(13).**

<u>Civil Service,</u> <ul style="list-style-type: none">• Appt. Bus Driver• Appt. Head Driver - Temporary

10(C)(1) Appointment – School Bus Driver, Full-Time

RESOLVED, based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve and ratify the Civil Service appointment of Mr. Matthew Bullock to the position of School Bus Driver, Full-Time, effective February 17, 2011; and

BE IT RESOLVED that Salary Schedule No. 1 as heretofore adopted be amended to reflect this appointment and payment of salary be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

10(C)(2) Appointment – Head Bus Driver, Temporary

RESOLVED, based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve and ratify the Civil Service appointment of Mr. Matthew Bullock to the position of Head Bus Driver, Temporary, effective February 17, 2011; and

BE IT RESOLVED that Salary Schedule No. 1 as heretofore adopted be amended to reflect this appointment and payment of salary be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

10(C)(3) Appointment – School Bus Driver, Part-Time, Substitute

RESOLVED, based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve and ratify the Civil Service appointment of Mr. Scott Knapp to the position of School Bus Driver, Part-Time, Substitute, effective February 17, 2011; and

BE IT RESOLVED that Salary Schedule No. 1 as heretofore adopted be amended to reflect this appointment and payment of salary be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

10(C)(4) Appointment – School Bus Monitor, Part-Time

RESOLVED, based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve and ratify the Civil Service appointment of Ms. Jeanie Taber to the position of School Bus Monitor, Part-Time, effective February 17, 2011; and

BE IT RESOLVED that Salary Schedule No. 1 as heretofore adopted be amended to reflect this appointment and payment of salary be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

10(C)(5) Addition to the Substitute Teacher Aide Roster, 2010-2011 School Year

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the addition of Ms. Marguerite Ferro-Cotten to the Substitute Teacher Aide Roster for the 2010-2011 school year and authorize payment at the approved rate based upon the certification of the payroll by the Superintendent of Schools.

10(C)(6) Addition to the Substitute Teacher Aide Roster, 2010-2011 School Year

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the addition of Ms. Angelica Turner to the Substitute Teacher Aide Roster for the 2010-2011 school year and authorize payment at the approved rate based upon the certification of the payroll by the Superintendent of Schools.

10(C)(7) Retirement

RESOLVED, that based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve the Civil Service resignation date for retirement of Mr. Wayne R. Alton, Cleaner, effective May 7, 2011.

10(C)(8) Retirement

RESOLVED, that based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve a change in the Civil Service resignation date for retirement of Ms. Linda Leonard, Cleaner, from April 18, 2011 to March 31, 2011.

10(C)(9) Resignation

RESOLVED, that based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve the Civil Service resignation of Ms. Amy Englehart, Teacher Aide, Part-Time, effective January 21, 2011.

**Civil Service,
Cont'd.**

- Appt. Head Driver - Temporary
- Appt. Bus Driver PT
- Appt. Bus Attnd. PT
- Add. Sub Teacher Aide Roster
- Retirement W. Alton
- Retirement L. Leonard
- Resignation A. Englehart

10(C)(10) Resignation

RESOLVED, that based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve the Civil Service resignation of Ms. Debra J. Heggelke, Food Service Helper, Part-Time, effective February 2, 2011.

10(C)(11) Resignation

RESOLVED, that based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve the Civil Service resignation of Ms. Roxanne Warren, Teacher Aide, Part-Time, effective February 2, 2011.

10(C)(12) Leave of Absence

RESOLVED, that based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve a leave of absence, under the Family Medical Leave Act, to Mrs. Brenda Schenck, Head Bus Driver, beginning January 19, 2011.

10(C)(13) Chenango Valley Support Staff Association Open Retirement Window

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve an Open Retirement Window to members of the Chenango Valley Support Staff Association from February 17, 2011 through and including March 31, 2011, in order for members of the Support Staff Association who have provided service to the District for a period of ten (10) years or more; and

BE IT FURTHER RESOLVED, that these members, upon submittal of an irrevocable signed written notice of retirement, shall be eligible for the same retirement benefits afforded in their contract dated July 1, 2010 – June 30, 2013.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>YES</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Randall, Seconded by Rifenbury:

RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve **Specimen Resolutions 10(D)(1) and 10(D)(2).**

10(D)(1) Preschool Special Education and Special Education Placements

WHEREAS the Board of Education has reviewed the recommendations of the Committees on Preschool Special Education and Special Education pertaining to the students as referred in the attached Exhibit A, and

BE IT RESOLVED that the Board of Education confirms the recommended placements.

Civil Service, Cont'd.

- Resignation
D. Heggelke
- Resignation
R. Warren
- LOA -
B. Schenck
- CVSSA
Open Retire.
Window

Corres. for Action

- Preschool
Spec. Ed &
Spec. Ed
Placements

10(D)(2) Policy Revision

WHEREAS the Policy Committee of the Board has reviewed the Procurement Policy, and

WHEREAS the Committee recommends the following be revised and updated: Procurement Policy, and

**Corres.
for Action,
Cont'd.**

- Policy Revision

NOW BE IT RESOLVED, that the following Board policy is adopted as revised this 16th day of February, 2011: Procurement Policy. This resolution shall take effect upon adoption of revisions.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>YES</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Item 11, Board Forum

- Dr. Douglas informed the Board of Education that the Tax Collector has resigned. Options for future collection are as follows:
 - Hire a new person for in-house collecting, or
 - Revisit the possibility of Broome County collecting taxes for the District.
- Dr. Douglas discussed hiring Bold Systems to collect census information and initiating the Electronic Management System for the school budget vote.
 - State aid would be available if CV was to start this year.
 - Paper ballots are most likely the only option for the budget vote.
 - Need to decide by March in order to be ready for May vote.
 - Census helps with long term projects after it has been in place for a few years.
 - Possible to skip the census every other year.

Board of Education asked for a presentation for the regular March meeting in order to make a decision.

Motion by Abbey, Seconded by Randall:

RESOLVED, that the meeting be adjourned at 10:07 p.m.

**Meeting
Adjourned**
10:07 p.m.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>YES</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Susan M. Cirba

Susan M. Cirba, School District Clerk