



CHENANGO VALLEY CENTRAL SCHOOL DISTRICT

Application  
of

\_\_\_\_\_

(Your name)

**Support Staff and Substitute Support Staff Application**

Chenango Valley Central School District  
Binghamton, NY 13901

Position applying for: \_\_\_\_\_

Date submitted: \_\_\_\_\_

Please return this application to:

Mrs. Michelle Feyerabend  
Chenango Valley Central School District  
221 Chenango Bridge Road  
Binghamton, New York 13901

The Civil Rights Act 1964 prohibits discrimination in employment practice because of race, color, religion, sex, national origin, or handicap. PL 90-202 prohibits discrimination because of age. The New York Human Rights Law prohibits discrimination because of sex.

The Chenango Valley Central School District does not discriminate on the basis of sex in the educational programs or activities which it operates, and it is required by Title IX of Education Amendments of 1972 not to discriminate in such manner. This policy of non-discrimination includes the following areas: recruitment and appointment of employee, employment pay and benefits, counseling services for students, access by students to educational programs, course offerings and student activities.

# CHENANGO VALLEY CSD EMPLOYMENT APPLICATION



Attn: Mrs. Michelle Feyerabend  
 221 Chenango Bridge Road  
 Binghamton, NY 13901

DO NOT WRITE IN THIS SPACE

1. \_\_\_\_\_  Full - Time  Part - Time  
**Title of Position Applying For**  Temporary  Summer

No persons shall be denied equal protection of the laws of this County, State, Nation or any subdivision thereof. No person shall, because of race, color, creed, religion, age, sex, national origin or sponsor, be subjected to any discrimination in his civil rights by any person, department or any institutional, agency or subdivision of Broome County.

The NYS Human Rights Law prohibits discrimination because of age.

Broome County Government does not discriminate on the basis of physical or mental disability and will make reasonable accommodations for individuals with disabilities during application, examination, interviewing and employment.

**BROOME COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER**

A clear understanding of your background and work history will aid us in placing you in a position that best meets your qualifications.

**DIRECTIONS:** Please print using black ink or type. Answer all questions. Write "No" or "None" where applicable.

2. **NAME** \_\_\_\_\_  
Last First Middle

3. **LEGAL ADDRESS** \_\_\_\_\_  
Street County

\_\_\_\_\_  
City State Zip

4. **MAILING ADDRESS** \_\_\_\_\_  
(If different from above) Street City State / Zip

5. **EMAIL** \_\_\_\_\_ 7. **CELL** (\_\_\_\_) \_\_\_\_\_

8. **HOME PHONE** (\_\_\_\_) \_\_\_\_\_ 9. **WORK PHONE** (\_\_\_\_) \_\_\_\_\_

(Please notify immediately of any changes.)

10. **EDUCATION:** Circle last grade completed - 6 7 8 9 10 11 12 13 14 15 16 17 18

	Name and School Location	Graduated? Yes or No	Type of Degrees	No. of credits completed
High School last attended				
Colleges or Universities				
Other				

**FOR DEPARTMENT USE ONLY**

Approved  Disapproved Reviewer's Initials \_\_\_\_\_

Comments: \_\_\_\_\_

**11. EMPLOYMENT EXPERIENCE** - List all permanent employment since high school. List any summer, part-time, temporary employment, which includes experience that may qualify you for the position sought. If additional space is required, use supplemental sheets. Start with your most recent or current position.

**A.**

CompanyName\_\_\_\_\_

TypeofBusiness\_\_\_\_\_

Address\_\_\_\_\_

YourPositionTitle\_\_\_\_\_

Supervisor's Name\_\_\_\_\_

and Title\_\_\_\_\_

Employed From (date)\_\_\_\_\_ To (date)\_\_\_\_\_

Hours/Week \_\_\_\_\_

Describe your duties and responsibilities in detail\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reason for leaving (Please explain fully.)\_\_\_\_\_

\_\_\_\_\_

**B.**

CompanyName\_\_\_\_\_

TypeofBusiness\_\_\_\_\_

Address\_\_\_\_\_

YourPositionTitle\_\_\_\_\_

Supervisor's Name\_\_\_\_\_

and Title\_\_\_\_\_

Employed From (date)\_\_\_\_\_ To (date)\_\_\_\_\_

Hours/Week \_\_\_\_\_

Describe your duties and responsibilities in detail\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reason for leaving (Please explain fully.)\_\_\_\_\_

\_\_\_\_\_

**C.**

CompanyName\_\_\_\_\_

Type of Business\_\_\_\_\_

Address\_\_\_\_\_

Your Position Title\_\_\_\_\_

Supervisor's Name\_\_\_\_\_

and Title\_\_\_\_\_

Employed From (date)\_\_\_\_\_ To (date)\_\_\_\_\_

Hours/Week \_\_\_\_\_

Describe your duties and responsibilities in detail\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reason for leaving (Please explain fully.)\_\_\_\_\_

\_\_\_\_\_

**D.**

CompanyName\_\_\_\_\_

Type of Business\_\_\_\_\_

Address\_\_\_\_\_

Your Position Title\_\_\_\_\_

Supervisor's Name\_\_\_\_\_

and Title\_\_\_\_\_

Employed From (date)\_\_\_\_\_ To (date)\_\_\_\_\_

Hours/Week \_\_\_\_\_

Describe your duties and responsibilities in detail\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reason for leaving (Please explain fully.)\_\_\_\_\_

\_\_\_\_\_





## References

*(Required)*

State the names of persons who, during the past five years, are knowledgeable as to your work experiences.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (H) ( ) \_\_\_\_\_ Phone (W) ( ) \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (H) ( ) \_\_\_\_\_ Phone (W) ( ) \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (H) ( ) \_\_\_\_\_ Phone (W) ( ) \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (H) ( ) \_\_\_\_\_ Phone (W) ( ) \_\_\_\_\_