

Public Complaints

It is the policy of the Board of Education to encourage parents and other citizens to express their concerns, to ask questions, and to take an active interest in the school's educational program and school environment by attending Board meetings, contacting the schools and meeting with members of the staff. The Board also recognizes the right of individuals and groups to present complaints concerning school personnel, the curriculum, school services or facilities. In the interest of responding to all complaints fairly and expeditiously, the following guidelines are established:

- 1) Whenever a complaint is initially directed to the Board, as a whole, the individual or group involved will be advised to confer with the appropriate school staff member first.
- 2) The individual or group will be advised of the routine channel of complaints, which is found on the attached contact guide.
- 3) Should a complaint be received by the Board of Education after the individual or group followed the channel of complaints outlined above, the Board will review a report on the matter from administration and provide a response. The complainant, at the discretion of the Board of Education, may be invited to an executive session of the Board for further information or discussion.
- 4) Should an individual Board member receive a complaint, the person or group should be advised of the channels outlined in this policy. The Superintendent should be informed of the complaint received by the Board members. Individual Board members do not have the authority to directly attempt to solve the problem. In cases where the Board member is unsure of the background on a specific matter, the Superintendent will provide information to enable a response to the complaint by either an authorized Board member or other spokesperson for the district.
- 5) Complainants must provide their identity.



Chenango Valley Central School District Contact Guide



	<u>1st Contact</u>	<u>2nd Contact</u>	<u>3rd Contact</u>	<u>4th Contact</u>	<u>5th Contact</u>
<i>Academics</i>	Teacher	School Counselor	Building Principal	Assistant Superintendent	Superintendent
<i>Athletics</i>	Coach	Director of Athletics, Physical Education & Health, Asst. Principal	Assistant Superintendent	Superintendent	
<i>Behavior</i>	Teacher	Building Principal	Assistant Superintendent	Superintendent	
<i>BOE Policies</i>	Assistant Superintendent	Superintendent	Board of Education		
<i>Budget</i>	Business Executive	Superintendent			
<i>Building Use</i>	Director of Athletics, Physical Education & Health, Asst. Principal	Assistant Superintendent	Superintendent		
<i>Cafeteria</i>	Food Services Manager	Business Executive	Assistant Superintendent	Superintendent	
<i>Classroom Procedures</i>	Teacher	Building Principal	Assistant Superintendent	Superintendent	
<i>Co-Curricular</i>	Teacher	Building Principal	Assistant Superintendent	Superintendent	
<i>Facilities</i>	Director of Facilities	Business Executive	Superintendent		
<i>Health Office</i>	School Nurse	Building Principal	Director of Athletics, Physical Education & Health, Asst. Principal	Assistant Superintendent	Superintendent
<i>Scheduling/ Grad Requirements</i>	School Counselor	Building Principal	Director of Pupil Services	Assistant Superintendent	Superintendent
<i>Special Education</i>	Special Education Teacher or Service Provider	Director of Special Education	Assistant Superintendent	Superintendent	
<i>Transportation</i>	Bus Driver	Transportation Supervisor	Business Executive	Assistant Superintendent	Superintendent



Chenango Valley Central School District Contact Guide



PORT DICKINSON ELEMENTARY

(Grades: Pre-K - 2)

Mailing Address: 221 Chenango Bridge Rd., Binghamton, NY 13901

Principal/DASA Coordinator: Mary Beth Hammond | MHammond@cvcasd.stier.org

Phone: 762-6970 | Fax: 762-6979

Attendance Office..... 762-6849

School Nurse: Beth Kresge..... 762-6973

CHENANGO BRIDGE ELEMENTARY

(Grades: 3 - 5)

Mailing Address: 221 Chenango Bridge Rd., Binghamton, NY 13901

Principal/DASA Coordinator: James Pritchard | JPritch@cvcasd.stier.org

Phone: 762-6950 | Fax: Please see district website.

Attendance Office..... 762-6950

School Nurse: Brenda Kosydar..... 762-6950

CHENANGO VALLEY MIDDLE SCHOOL

(Grades: 6 - 8)

221 Chenango Bridge Rd., Binghamton, NY 13901

Principal/DASA Coordinator: Eric E. Attleson | Attleson@cvcasd.stier.org

Phone: 762-6902 | Fax: 762-6945

Attendance Office..... 762-6931

School Nurse: Kim Riquier..... 762-6911

Homework Hotline: 6th..... 762-6870

Homework Hotline: 7th..... 762-6871

Homework Hotline: 8th..... 762-6872

CHENANGO VALLEY HIGH SCHOOL

(Grades: 9 - 12)

221 Chenango Bridge Rd., Binghamton, NY 13901

Principal/DASA Coordinator: Jennifer Ostrander | JOstrander@cvcasd.stier.org

Phone: 762-6900 | Fax: 762-6946

Attendance Office..... 762-6931

School Nurse: Amy Frost..... 762-6912

GUIDANCE

MS/HS Guidance Office

Phone: 762-6918 | Fax: 762-6944

SOCIAL WORKERS:

Jackie Arnold-HS..... 762-6900 ext. 4361
Beth Hubenthal-MS/School Com. Coord..... 762-6902 ext. 4557
Nicole Jefferson-CB/MS (3-6)...(CB) 762-6950/(MS) 762-6918
Amanda Silvanic-PD..... 762-6970 ext. 1313

GUIDANCE COUNSELORS:

Judy Hayes-HS..... 762-6900 ext. 4553
Karen Mullins-HS..... 762-6900 ext. 4554
Deborah Lally-MS (6-7)..... 762-6902 ext. 4552
Shelby Samson-MS/HS (8-9)..... 762-6902 ext. 4555
Megan Cieri-CB..... 762-6950 ext. 4925
Tina Hall-PD..... 762-6970 ext. 2108

SUPERINTENDENT OF SCHOOLS

Dr. David P. Gill..... Phone: 762-6810 | Fax: 762-6890

DGill@cvcasd.stier.org

ASSISTANT SUPERINTENDENT OF SCHOOLS

Michelle Feyerabend..... Phone: 762-6811 | Fax: 762-6890

MFeyerabend@cvcasd.stier.org

DIRECTOR OF HEALTH/PE/ATHLETICS & ASST PRINCIPAL

Brad Tomm..... Phone: 762-6904 | Fax: 762-6942

BTomm@cvcasd.stier.org

DIRECTOR OF CURRICULUM/TECHNOLOGY

Sarah Latimer..... Phone: 762-6820 | Fax: 762-6890

SLatimer@cvcasd.stier.org

DIRECTOR OF PUPIL SERVICES

Johanna Hickey..... Phone: 762-6859 | Fax: 762-6944

JHickey@cvcasd.stier.org

FACILITIES & OPERATIONS DIRECTOR

Andrew Burlingame..... Phone: 762-6861 | Fax: 762-6896

ABurlingame@cvcasd.stier.org

FOOD SERVICE MANAGER

John Marino..... Phone: 762-6840 | Fax: 762-6890

JMarino@cvcasd.stier.org

PUBLIC INFORMATION COORDINATOR

Molly Darrow..... Phone: 762-6804 | Fax: 762-6890

MDarrow@cvcasd.stier.org

SCHOOL BUSINESS EXECUTIVE

Beth Donahue..... Phone: 762-6803 | Fax: 762-6890

EDonahue@cvcasd.stier.org

SPECIAL EDUCATION DIRECTOR

Tara Williams Whittaker..... Phone: 762-6830 | Fax: 762-6895

TWhittaker@cvcasd.stier.org

TRANSPORTATION SUPERVISOR

Sue Ticknor..... Phone: 762-6850 | Fax: 762-6896

STicknor@cvcasd.stier.org

Revised: 12/18/96, 02/19/05, 12/20/06, 03/18/09, 10/21/15, 02/21/18, 02/26/20

Reviewed: 04/21/99, 02/21/01, 02/19/03, 01/15/14

Adopted: 01/19/83

SECTION I - Policy No. 7 - Public Complaints

CHENANGO VALLEY CENTRAL SCHOOL DISTRICT