

CHENANGO VALLEY CENTRAL SCHOOL DISTRICT

Regular Board of Education Meeting  
July 27, 2011

The regular monthly meeting of the Board of Education of the Chenango Valley Central School District, Broome County, New York, was held in the Chenango Valley Middle School Cafeteria, 221 Chenango Bridge Road, Binghamton, New York, Town of Fenton, on Wednesday, July 27, 2011.

The following members of the Board of Education were present: Gerald G. Abbey, Jr., James DeGennaro, Stuart W. Elliott, Terrence M. Kane, James W. Penwell, President, Steven Randall, Vice President, Eric Rifenbury and Maureen A. Roberts. Lynn M. Kaufman was absent.

Also present was Dr. Thomas J. Douglas, Superintendent of Schools, David P. Gill, Assistant Superintendent, and Susan M. Cirba, District Clerk.

---

Motion by Elliott, Seconded by Rifenbury:

RESOLVED, that the regular meeting be convened to Open Session at 5:49 p.m.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

---

Training for Board Docs was conducted by Mr. Dennis Rohlfig.

---

Motion by Randall, Seconded by Abbey:

RESOLVED, that the meeting be adjourned to Executive Session at 6:56 p.m. for the purpose of discussing contractual negotiations and employment of a particular employee.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

---

Motion by Randall, Seconded by Rifenbury:

RESOLVED, that the meeting be reconvened to Open Session at 7:23 p.m.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

---

**Open Meeting**  
5:49 p.m.

**Executive Session**  
6:56 p.m.

**Open Session**  
7:23 p.m.

**Item 1**, President, Mr. James W. Penwell, began the Open Session at 7:26 p.m.

**Item 2**, Mr. Stuart Elliott led the Pledge of Allegiance.

**Item 3**, All Board members were noted as present with the exception of Ms. Lynn Kaufman.

**Item 4**, Recognition of Visitors: Several community members came forward regarding the Elementary Physical Education open position.

**Item 9, Discussion Item**

(A) Ashley McGraw Architects - Long Range Capital Plan

Mr. Daniel Heukrath presented recommendations for potential projects regarding the maintenance and upkeep on all buildings in the district. He identified items by:

- Deferred Maintenance
- Small Project - \$100,00 per fiscal year
- Excel Project - Criteria
- Energy Performance Contract – EPC
- Traditional Capital Project (with or without merger)

---

**Item 5**, Motion by Elliott, Seconded by Randall:

Minutes

RESOLVED, that the Minutes of the meetings of June 15, 2011, June 28, 2011 and July 6, 2011 be received and placed on file.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

---

**Item 6**, Superintendent's Report –

Item 6  
Supt. Rpt.

Dr. Douglas reported “Nice Things Happen Over the Summer”:

- Facilities Department has done an excellent job with the grounds of all the building. His appreciation goes out to Mr. George Zlock and his team of workers for their hard work of setting a standard for the appearance of our facilities.
- Varsity Baseball coach, Mr. Michael Allen, was named Coach of the Year. A reception will be given later in August.
- Kindergarten is growing and Pre-K enrollment numbers are where they should be as of this date. Teacher placements will be sent home next week.
- Currently working on the opening day plans for bringing the district together as we face the uncertainties of new state initiatives and financial concerns.

---

**Item 7**, President's Report –

Item 7  
Pres. Rpt.

- Mr. James Penwell noted the early bird registration New York State School Boards Association Conference taking place in Buffalo is due soon.
  - Mr. Penwell noted that committee assignments will be finalized in August.
-

Item 8, Committee Report-

- None.

**Item 8**  
Comm. Rpt.

Motion by Abbey, Seconded by Rifenbury:

RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve Specimen Resolutions 10(A)(1) - 10(A)(15).

**10(A)(1) Approval of Treasurer's Report**

RESOLVED, that the Report of the Treasurer for the month ending June 30, 2011 be received and placed on file.

**10(A)(2) Approval of Statement of Indebtedness, 2010-2011 Report**

RESOLVED, that the Board of Education approve the Statement of Indebtedness as attached.

**10(A)(3) Approval of Year-to-Date Budget Status Report**

RESOLVED, that the Board of Education approve the Budget Status Report as attached through June 30, 2011.

**10(A)(4) Approval of Cafeteria Operation, Accrual Basis**

RESOLVED, that the Board of Education approve the Cafeteria Operation, Accrual Basis, Report as attached through June 30, 2011.

**10(A)(5) Approval of Budget Transfers**

RESOLVED, that the Board of Education approve the Budget Transfer Reports as attached for June 1, 2011 – June 30, 2011.

**10(A)(6) BOCES AS-7 Base Contract, 2011-12 School Year**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the BOCES AS-7 Base Contract for Cooperative Educational Services for the 2011-12 school year as attached, and

BE IT FURTHER RESOLVED that payment of this Base Contract be authorized 1/8 monthly by October 1 – May 1 and

BE IT FURTHER RESOLVED that the President of the Board of Education and the Clerk be authorized and directed to sign same.

**10(A)(7) 2011-12 Tax Warrant**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the 2011-12 Tax Warrant as attached.

**10(A)(8) Policy Statement for Free and Reduced Price Meals**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the Policy Statement for Free and Reduced Price Meals as attached.

**10(A)(9) Milk Bid, 2011-12 School Year**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education award the bid for Milk for the 2011-12 school year to the lowest bidder as attached,

AND BE IT FURTHER RESOLVED, that all other bids be rejected.

**Finances,**

- Treas. Rpt.
- Indebt. Rpt.
- Yr to Date Budget Rpt.
- Cafeteria Accur. Basis
- Budget Transfer
- BOCES AS-7 Admend #3
- Tax Warrant
- Policy Free & Reduce Lunch
- Milk Bid 2011-12

**10(A)(10) Fixed Asset Disposal**

RESOLVED, that the Board of Education approve the attached Disposal of Assets listing as follows:

**Finances,  
Cont'd.**  
• Fixed Asset Disposal

Bus 122 – vin# 1FDSE37FXWHB13286, 1998 Blue Bird Van, Mileage: 139,567 (oil pan has rotted, block is cracked)

Bus 131 – vin# 1FDSE357F71HA15960, 2001 Giradian Van, Mileage: 90,062 (cracked block, no brakes)

In Ground Lifts, Out of Service Inventory # A00162047

Electric Hacksaw, Non-Working Inventory # 000788

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Randall, Seconded by Rifenbury:

**Professional Personnel.**

RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education TABLE Specimen Resolutions 10(B)(1) and 10(B)(2).

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Elliott, Seconded by Abbey:

**Professional Personnel.**  
• Extension of Probationary Period  
J. Arnold  
• Non paid Asst. Coaches

RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve Specimen Resolutions 10(B)(3) - 10(B)(8).

**10(B)(3) Extension of Probationary Period – Jackie Arnold**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the extension of the probationary period of Mrs. Jackie Arnold, School Social Worker, according to the attached Extension of Probationary Period (Juul) Agreement.

**10(B)(4) Approval of Non-Paid Assistant Coaches, 2011-12 School Year**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the following Non-Paid Assistant Coaching assignments for the 2011-12 school year:

- 10(B)(4)(1) Mrs. Angela Gleason, Varsity/JV Volleyball
- 10(B)(4)(2) Mrs. Judy Hayes, Varsity/JV Volleyball
- 10(B)(4)(3) Mrs. Terry Price, Varsity Girls Tennis
- 10(B)(4)(4) Mr. Christopher Ruf, JV Football

**10(B)(5) Approval of Coaching Roster, 2011-12 School Year**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the attached coaching assignments for the 2011-12 school year, and

BE IT FURTHER RESOLVED that the Coaching Rosters be approved at the appropriate salaries to be contained in the negotiated Agreement between the Chenango Valley Teachers' Association and the Board of Education for the 2011-12 school year.

**10(B)(6) Approval of Extracurricular Activity Advisors, 2011-12 School Year**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the attached listing of Extracurricular Activity Advisors for the 2011-12 school year:

**10(B)(7) Professional Appointment – Half-Time Mathematics Teacher**

WHEREAS, Dr. Thomas J. Douglas, Superintendent of Schools, has recommended the appointment of Ms. Donna Palmer as a Half-Time Mathematics Teacher in the Chenango Valley Central School District effective September 6, 2011, and

BE IT RESOLVED, that Ms. Donna Palmer be appointed effective September 6, 2011 as a Half-Time Mathematics Teacher in the Chenango Valley Central School District as stated in the current contract; and

RESOLVED, that the appointment be made and services continued in accordance with and subject to the provisions of Section 3103 of the Education Laws of New York and the Rules and Regulations of the Board of Education of the District, and

BE IT FURTHER RESOLVED, that Salary Schedule No. 1, 2011-12 school year, reflect this appointment and payment of salary and benefits be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

**10(B)(8) Approval of Additional Non-Paid Assistant Coaches, 2011-12 School Year**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the following additional Non-Paid Assistant Coaching assignments for the 2011-12 school year as per the following documentation from Mr. Moyer:

- 10(B)(8)(1) Mr. Christopher King, Varsity Football
- 10(B)(8)(2) Mr. Joseph Testani, Jr., Varsity Football

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Roberts, Seconded by DeGennaro:

RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve Specimen Resolutions 10(C)(1) - 10(C)(5).

**10(C)(1) Resignation**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education accept the Civil Service resignation of Mr. Peter DeYoung, School Bus Driver, P/T, effective August 31, 2010.

<b>Prof. Pers.</b>
<b>Cont'd.</b>
• Approval Coaching Roster 2011-12
• Approval Extracurr. Advisors
• Appt .5 Math Teacher D. Palmer
• Appt .5 Math
• Non paid Asst. Coaches

<b>Civil Service.</b>
• Resignation- P. DeYoung

**10(C)(2) Change of Status**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the Civil Service change of status of Mr. Matthew Bullock, Head Bus Driver, Temporary, to the Civil Service position of Head Bus Driver effective July 28, 2011.

<b>Civil Service Cont'd.</b>
• Chg of Status- M. Bullock
• Chg of Status- K. Sawkowsky
• Chg of Status- L. Schulke
• Add. Sub Teacher Aide Roster

**10(C)(3) Change of Status**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the Civil Service change of status of Ms. Kim Sawkowsky, Food Service Helper, P/T, Substitute, to the Civil Service position of Food Service Helper, P/T, effective September 6, 2011.

**10(C)(4) Change of Status**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the Civil Service change of status of Ms. Lula Schulke, Food Service Helper, P/T, Substitute, to the Civil Service position of Food Service Helper, P/T, effective September 6, 2011.

**10(C)(5) Addition to Substitute Teacher Aide Roster, 2011-12 School Year**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve the addition of Ms. Brittany Broughton to the Substitute Teacher Aide Roster for the 2011-12 school year and authorize payment at the approved rate based upon the certification of the payroll by the Superintendent of Schools.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Rifenbury, Seconded by Randall:

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve Specimen Resolutions 10(D)(1).

<b>Corres. for Action</b>
• Preschool Spec. Ed Placements

**10(D)(1) Preschool/Special Education Placements**

WHEREAS the Board of Education has reviewed the recommendations of the Committees on Preschool Special Education and Special Education pertaining to the students as referred in the attached Exhibit A, and

BE IT RESOLVED that the Board of Education confirms the recommended placements.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

**Item 11, Board Forum**

None

Regular Board of Education Meeting, July 27, 2011

Motion by Rifenburg, Seconded by Randall:

RESOLVED, that the meeting be adjourned to Executive Session at 8:58 p.m. for the purpose of discussion of contractual matters.

**Executive Session**  
8:58 p.m.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenburg	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

---

Motion by Randall, Seconded by Rifenburg:

RESOLVED, that the meeting be reconvened to Open Session at 9:25 p.m.

**Open Session**  
9:25 p.m.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenburg	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

---

Motion by Elliott, Seconded by Randall:

RESOLVED, that based upon a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, the Board of Education approve Specimen Resolutions 10(B)(1) and 10(B)(2).

**Professional Personnel**

- Pers Svc Agreement- D. Gill
- Pers Svc Agreement- E. Donahue

**10(B)(1) Personal Service Contract Amendment – Assistant Superintendent**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve and amend the Personal Service Contract of Mr. David P. Gill, Assistant Superintendent, to reflect a salary increase of 2.75% on Mr. Gill's 2010-11 salary effective July 1, 2011 for the time period July 1, 2011 through June 30, 2012.

**10(B)(2) Personal Service Contract Amendment – School Business Executive**

RESOLVED, based on a recommendation by Dr. Thomas J. Douglas, Superintendent of Schools, that the Board of Education approve and amend the Personal Service Contract of Mrs. Elizabeth I. Donahue, School Business Executive, to reflect a salary increase of 2.75% on Mrs. Donahue's 2010-11 salary effective July 1, 2011 for the time period July 1, 2011 through June 30, 2012.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenburg	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>NO</u>	Penwell	<u>YES</u>

MOTION CARRIED.

---

Regular Board of Education Meeting, July 27, 2011

Motion by Abbey, Seconded by Randall:

<b><u>Meeting</u></b> <b><u>Adjourned</u></b> 9:30 p.m.
---

RESOLVED, that the meeting be adjourned at 9:30 p.m.

Abbey	<u>YES</u>	Kane	<u>YES</u>	Rifenbury	<u>YES</u>
DeGennaro	<u>YES</u>	Kaufman	<u>ABS</u>	Roberts	<u>YES</u>
Elliott	<u>YES</u>	Randall	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

---

*Susan M. Cirba*

Susan M. Cirba, School District Clerk