



# Chenango Valley Central School District

221 Chenango Bridge Road  
Binghamton, New York 13901

## BOARD OF EDUCATION

**Committee:** Communication & BOE Information

**Month:** November

### **Newscaster Article**

The District News from the Board of Education to be published in the December Newscaster was submitted to Katlin Newton on November 11. All Board members received a copy of the article via email.

### **Website Changes**

Website changes were discussed at the prior BOE meeting. Please send all website changes to me as soon as possible. Stuart Elliott has volunteered to assist me with this task. Stuart and I will compile a list of changes and discuss them with the Technology staff. All ideas and options will then be brought back to the Board so a decision can be made on which changes to implement.

### **Recognition Program**

A Newscaster Article was previously suggested to recognize those staff members and community members that are going above and beyond to assist us during this difficult year. For those employees who may not be able to be recognized in the Newscaster, I suggested that the Board send a Thank you card signed by all Board members and letter signed by the BOE president to that employee. A copy of the letter could be given to the staff member's supervisor to be placed in his/her personnel file. I suggested recognition requests be submitted to me. No comments were received on this suggestion.

### **Superintendent Evaluation**

Final suggestions were due back to me by November 5. The Evaluation has been given to Janet Gleason in our Technology Department. She is in the process placing the questions in a survey format. The form was emailed to all Board members. We are planning to do a trial run in January.

### **BOE Self-Evaluation Form**

Final suggestions were due back to me by November 5. There were a few minor changes. I am finished developing this form and I am waiting for further instructions.

**SIGNED:** *Lynn Kaufman*  
Communication & BOE Information Chair