CHENANGO VALLEY CENTRAL SCHOOL DISTRICT

Application
of

_____
(Name)

Teacher/Teaching Assistant/Professional Staff Application

Chenango Valley Central School District
Binghamton, New York 13901

Position applying for: _____

Date submitted: _____

Please return this application to:

Dr. Michelle Feyerabend
Assistant Superintendent of Schools
Chenango Valley Central School District
221 Chenango Bridge Road
Binghamton, New York 13901

Personal Information

Name: _____

Present Address: _____ Telephone: (_____) _____ (C)

_____ Telephone: (_____) _____ (H)

Permanent Address: _____ Telephone: (_____) _____ (W)

_____

Email Address: _____

NYS Teachers' Retirement #: _____ Tier: _____ Date of Membership: _____

High School Attended: _____

Professional Preparation

UNDERGRADUATE (please enclose official transcripts)

Name & Location of Institution:	Dates Attended:	Major/Minor:	Degree:	Date:

GRADUATE (please enclose official transcripts)

Name & Location of Institution:	Dates Attended:	Major/Minor:	Degree:	Date:

CERTIFICATES IN EDUCATION (please enclose copies)

Title of Certificate:	Certificate Number:	Date Issued:	Valid in State of:	Expiration Date:

Teaching/Professional Experience

List all experience in chronological order.

Name & Location of Institution:	Position:	Start/End Date:	Salary:

Salary Requirements: _____ **Date Available to Start Employment:** _____

Tenure

Have you ever been granted tenure? Yes _____ No _____

If yes, please indicate: _____ _____ _____
(Name of School District) (Date Tenured) (Tenure Area)

Have you ever been denied tenure? Yes _____ No _____

If yes, please explain: _____

_____

_____

Work Experience (outside of school setting)

List all experience in chronological order.

Name & Location of Business/Organization:	Position:	Start/End Date:	Salary:

Extracurricular Activities

_____

_____

Activities you can lead/supervise (such as chorus, dramatics, publications, clubs, curriculum planning, playground, athletics, etc.):

_____

_____

Other Information

Have you ever been convicted of a misdemeanor or felony? Yes _____ No _____

If yes, please explain: _____

_____

_____

References

(Required)

State the names of persons who, during the past five years, are knowledgeable as to your educational experiences. May we contact these people now? _____

Name: _____

Institution: _____

Address: _____

Phone (C) ( ) _____ Phone (W) or (H) ( ) _____

Email: _____

Name: _____

Institution: _____

Address: _____

Phone (C) ( ) _____ Phone (W) or (H) ( ) _____

Email: _____

Name: _____

Institution: _____

Address: _____

Phone (C) ( ) _____ Phone (W) or (H) ( ) _____

Email: _____

Name: _____

Institution: _____

Address: _____

Phone (C) ( ) _____ Phone (W) or (H) ( ) _____

Email: _____

In order to legally employ a school teacher who does not have the required professional education courses and who is not well on his/her way toward a Master's Degree, a school district must certify that it is unable to obtain the services of a teacher who possesses a New York State Certification. Obviously, this limits the possibility of employment of a teacher who is not certified. Applications from uncertified teachers will, however, be kept in our active file to be used in the case of a certified teacher not being available.

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex, national origin, or handicap. PL 90-202 prohibits discrimination because of age. The New York Human Rights Law prohibits discrimination because of sex.

The Chenango Valley Central School District does not discriminate on the basis of sex in the educational programs or activities which it operates, and it is required by Title IX of Education Amendments of 1972 not to discriminate in such manner. This policy of non-discrimination includes the following areas: recruitment and appointment of employee, employment pay and benefits, counseling services for students, access by students to educational programs, course offerings and student activities.

I hereby acknowledge that I have been informed by **Chenango Valley Central School District**, my employer, that as a certificated professional not currently a member of the New York State Teachers' Retirement System who is or will be rendering less than full-time service for the _____ school year, I may, as a matter of right, join the New York State Teachers' Retirement System. I further acknowledge that I understand under present law if I elect to join the New York State Retirement System, I must complete a Retirement System membership application which must be filed with the Retirement System in order to be effective. As a result of joining the Retirement System, I will be required to contribute, pursuant to Chapter 504 of the Laws of 2009, 3.5% of my salary to the Retirement System.

If I join the System, my beneficiary will be protected by a death benefit should I die in service after I have been credited by the System with one year of service. Upon meeting eligibility requirements, I will be entitled to a lifetime pension at age 55 or a disability pension at an earlier age if I become permanently and totally disabled from gainful employment.

I also understand if I do not elect to join, I may be unable to obtain credit at a later date for service rendered during the period I was not a member.

_____

Signature

_____

Date

Teacher Application Checklist

Required documents:

- ☐ Cover letter
- ☐ Resume
- ☐ Completed application
- ☐ Certifications (Copies of actual certificates and a printout of issued certificates from TEACH)
- ☐ Transcripts (Copies accepted with application until original transcripts are received)
- ☐ Letters of recommendation

Applications will not be processed without required documents.