

Chenango Valley Central School District

December 17, 2024

**Anticipated Vacancy Notice**

**Openings:**            **Bus Driver Mechanic - Full time**

**Location:**            Bus Garage

**Qualifications:**    see attached

**Salary:**                Per Chenango Valley Support Staff Association Contract

**Apply to:**             Jason Hibbard, Transportation Supervisor  
by Tuesday, January 7, 2025

**Effective Date:**    January, 2025

**EOE**

## BUS DRIVER – MECHANIC

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**Department:** Transportation

**Reports:** Head Automotive Mechanic and Supervisor of Transportation

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### **GENERAL RESPONSIBILITIES:**

This is manual work requiring skill in the operation of a large motor vehicle as well as involving responsibility for the safety and conduct of children who are passengers. The work also requires the efficient performance of a variety of automotive repair and machinist tasks. The work is performed under general supervision with leeway allowed for planning the details of each assignment. May, on occasion, direct the work of others. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

- Inspects each bus thoroughly, according to Public Service Commission Regulations
- Operates a school bus on regular scheduled routes and/or on special occasions
- Checks the operating condition of the bus before starting on a trip and reports any mechanical defects
- May inform children about bus safety practices and maintains orderly conduct on bus
- Services all equipment including lubrication, oil changes, filter changes and other items as needed
- Repairs, replaces, and adjusts parts as required according to reports of drivers or findings during inspections
- Changes tires, overhauls engines, transmissions and other component parts
- Uses computer diagnostic and record keeping programs
- Other related work as required

### **QUALIFICATIONS:**

- Thorough knowledge of NYS Motor Vehicle and Traffic Law, rules and regulations governing the operation of a school bus
- Thorough knowledge of safety procedures and techniques necessary for the safe operation of a school bus
- Ability to operate a bus under difficult driving and road conditions
- Must be able to read and comprehend simple instructions, and apply common sense understanding to carry out written or oral instructions.
- Ability to get along well with others, including children of all ages
- Ability to make difficult repairs to automotive and other mechanical equipment
- Must have a clean class B driver's license with passenger endorsements or must attain it within 3 months of hire.
- Physical condition commensurate with the demands of the position and must be able to pass a physical performance test and annual DOT physical
- Associates degree in Automotive Technology or certificate in diesel motor equipment repair or 2 years experience in diesel motor repair under the supervision or direction of a skilled motor equipment mechanic or any equivalent combination of training and experience