

Chenango Valley Central School District

Vacancy Notice

Openings: School Bus Attendant Part-Time (multiple positions)

Location: Bus Garage

Qualifications: see attached

Salary: Per Chenango Valley Support Staff Association Contract

Apply to: Jason Hibbard, Transportation Supervisor

607-762-6851 or jhibbard@cvcasd.stier.org

Effective Date: As soon as possible

EOE

BUS ATTENDANT

Department: Transportation

Reports: Supervisor of Transportation

GENERAL RESPONSIBILITIES:

This is routine work which includes responsibility for the safety of school children on regularly scheduled bus trips to and from school. The incumbent rides on a school bus for the purpose of maintaining order as well as for supervising the loading and unloading of the buses at the various stopping points. Does related work as required.

TYPICAL WORK ACTIVITIES:

- Accompanies a school bus for the purpose of assisting pupils to climb aboard and alight from bus
- Helps young pupils to cross streets safely
- Maintains order on bus and makes certain that passengers are seated while bus is in motion
- Assists pupils and driver as needed
- May keep track of Medicaid attendance if appropriate
- Checks vehicle for children and their belongings after every trip/run
- Other related work as required

QUALIFICATIONS:

- Must be able to read and comprehend simple instructions, and apply common sense understanding to carry out written or oral instructions.
- Must enjoy working with children of all ages and personalities and maintain discipline
- Dependable
- Physical condition commensurate with the demands of the position and must pass an annual physical performance test by dragging 125 lbs the length of the bus