

CHENANGO VALLEY CENTRAL SCHOOL DISTRICT

Regular Board of Education Meeting
December 17, 2008

The regular monthly meeting of the Board of Education of the Chenango Valley Central School District, Broome County, New York, was held in the Chenango Valley Middle School Cafeteria, 221 Chenango Bridge Road, Binghamton, New York, Town of Fenton, on Wednesday, December 17, 2008.

The following members of the Board of Education were present: Gerald G. Abbey, Jr., Jack Cashman, Gerard M. Cooney, Jr., James DeGennaro, Stuart W. Elliott (departed at 8:45 p.m.), Lynn M. Kaufman, James W. Penwell (arrived at 6:35 p.m.), President, Steven Randall and Everett Vail.

Also present was Carmen A. Ciullo, Superintendent of Schools, Mary F. Waskie, Assistant Superintendent, Elizabeth I. Donahue, School Business Executive, Susan M. Cirba, District Clerk, members of the administrative team and students from the district's Government classes.

Motion by Randall, Seconded by DeGennaro:

Open Meeting
6:34 p.m.

RESOLVED, that the regular meeting be convened to Open Session at 6:34 p.m.

Abbey	<u>YES</u>	DeGennaro	<u>YES</u>	Randall	<u>YES</u>
Cashman	<u>YES</u>	Elliott	<u>YES</u>	Vail	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Penwell	<u>ABS</u>

MOTION CARRIED.

Motion by Cashman, Seconded by Randall:

Executive Session
6:34 p.m.

RESOLVED, that the meeting be adjourned to Executive Session at 6:34 p.m. for the purpose of discussing employment of a particular employee.

Abbey	<u>YES</u>	DeGennaro	<u>YES</u>	Randall	<u>YES</u>
Cashman	<u>YES</u>	Elliott	<u>YES</u>	Vail	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Penwell	<u>ABS</u>

J. Penwell
Arrived @
6:35 p.m.

MOTION CARRIED.

Motion by Cashman, Seconded by Randall:

Open Session
7:03 p.m.

RESOLVED, that the meeting be reconvened to Open Session at 7:03 p.m.

Abbey	<u>YES</u>	DeGennaro	<u>YES</u>	Randall	<u>YES</u>
Cashman	<u>YES</u>	Elliott	<u>YES</u>	Vail	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

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President, Mr. James W. Penwell, opened the regular meeting at 7:11 p.m. with Ms. Amanda Campbell, grade 12 student, leading the Pledge of Allegiance.

Pledge
7:11 p.m.

President, Mr. James W. Penwell, shared with the Board of Education and administration the presentation Mr. Allen D. Buyck, District Superintendent at Broome-Tioga BOCES, provided during the special Board meeting on December 10, 2008 pertaining to the District's search for a new Superintendent of Schools.

Disc Item 1
Superintendent Search

Discussion Item #2, "High School Report: Mr. R. Glenn Reich, High School Principal, shared his goals and initiatives for the 2008-2009 school year at High School as well as budget recommendations for the 2009-2010 school year

Disc Item 2
High School Rpt.

Mr. Charles Purce, Director of Guidance, provided an overview of future programs designed to keep Chenango Valley's students on target or ahead of the educational curve.

Mr. Eric Attleson, High School Assistant Principal, discussed discipline and attendance procedures as well as the different educational options available for students with specific disciplinary needs.

Under Discussion Item #3, "**President, Superintendent and Committee Reports:** Mr. Jack Cashman, Transportation Chairperson, met with Mrs. Lisa Hoag, Transportation Supervisor, regarding ideas for cost savings. Some suggestions were to install a gas tank at the garage with a ten gallon tank. An in-house computer laptop with software to diagnose machinery issues was discussed. Mr. Cashman spoke with Laidlaw Buses and they offered the District the use of their technology when not in use.

Disc Item 3
Pres. Sup't. & Comm. Rpts

Mr. Stuart Elliott will act as a liaison with the District's government classes and the Board of Education for an exit survey at the next school budget vote in May 2009.

Mr. Carmen Ciullo announced that the property closing of the Henry E. Galloway Board of Education Office Building took place on December 17, 2008. Mr. Ciullo noted that a Special Board of Education Meeting would need to be scheduled in January 2009 to discuss the state's updated soil contamination regulations.

Mr. James Penwell, President, commented on two articles pertaining to Chenango Valley that recently appeared in the Press & Sun-Bulletin. Ms. Susan Halpern, High School English Teacher, was recognized as one of 14 teachers in New York who developed social justice lesson plans. Ms. Heather Higginbottom, CV alumni, has been appointed deputy director of the Domestic Policy Council in the Barack Obama administration.

S. Elliott
left @ 8:45
p.m.

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Motion by Abbey, Seconded by Randall:

**Approval
Minutes**

RESOLVED, that the **Minutes** of the meeting of **November 19, 2008** be received and placed on file.

Abbey	<u>YES</u>	DeGennaro	<u>YES</u>	Randall	<u>YES</u>
Cashman	<u>YES</u>	Elliott	<u>ABS</u>	Vail	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Cashman, Seconded by Vail:

Finances

- Treasurer Rpt.
- Budget Status Rpt.
- Revenue Status Rpt.
- CV 403(b)
- Omni
- Healthier NY Mini-Grant

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, the Board of Education approve **Specimen Resolutions 2a – 2l**.

2a) Approval of Treasurer's Report

RESOLVED, that the **Report of the Treasurer** for the month ending **November 30, 2008** be received and placed on file.

2b) Approval of Budget Status Reports

RESOLVED, that the Board of Education approve the **Budget Status Reports** as attached for **November/December 2008**.

2c) Approval of Revenue Status Report

RESOLVED, that the Board of Education approve the **Revenue Status Report** as attached for the period **November/December 2008**.

2d) Chenango Valley Central School District Proposed 403(b) Plan

IT IS HEREBY RESOLVED, that based upon the recommendation of the Superintendent of Schools, that the proposed 403(b) Plan, as attached, it is hereby adopted and the President of the Board of Education is authorized to execute the plan adoption agreement and to take, or cause the District to take, such further action as may be necessary to effectuate the adoption of the plan.

2e) OMNI Financial Group, Inc.

IT IS HEREBY RESOLVED, that based upon the recommendation of the Superintendent of Schools, that The OMNI Financial Group, Inc. be retained as the third party administrator of Employer's 403(b) Plan as adopted, in accordance with the proposed services agreement as attached and the President of the Board of Education is authorized to execute the services agreement.

2f) Payment of Stipend from Steps to a Healthier New York Mini-Grant

RESOLVED, that the Board of Education hereby increase the 2008-2009 General Fund budget as follows to reflect the receipt of a \$500.00 Steps to a Healthier New York Mini-Grant.

A2770 Other Revenue	+\$500.00
A2815.15 Health Services/Salaries-Stipend	+\$500.00

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BE IT FURTHER RESOLVED, that the Board of Education approves the payment of a \$1,000.00 stipend to Nancy Galusha for her work associated with the Steps Youth Survey process. The \$500.00 already received in September 2008 from Steps to a Healthier New York will also support the above-noted stipend.

2g) Deficit Bond Underwriter

See attached.

2h) 2009-2010 Budget Calendar

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, the Chenango Valley Board of Education hereby adopt the attached 2009-2010 Budget Calendar.

2i) Payment of Salary Authorization – Mary F. Waskie

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, the Chenango Valley Board of Education authorize the annual payment of salary as noted below and the benefits received by **Mary F. Waskie**, Assistant Superintendent, are equivalent to all benefits enumerated in her Professional Services Agreement dated June 29, 2001.

2007/2008 ~ \$104,355.....2008/2009 ~ \$106,442 (2%)

2j) Payment of Salary Authorization – Nancy Galusha, Lisa Hoag, George Zlock

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, the Chenango Valley Board of Education authorize the annual payment of salaries as noted below and the benefits received by **Nancy Galusha**, Food Service Director; **Lisa Hoag**, School Bus Route Coordinator; and **George Zlock**, Director of Facilities and Operations, are equivalent to all benefits enumerated in the Chenango Valley Central School District Support Staff Contract dated July 1, 2007 – June 30, 2010.

Nancy Galusha 2007/2008 ~ \$51,444.....2008/2009 ~ \$51,444 (0%)

Lisa Hoag 2007/2008 ~ \$34,141.....2008/2009 ~ \$34,141 (0%)

George Zlock 2007/2008 ~ \$59,477.....2008/2009 ~ \$59,477 (0%)

2k) Payment of Salary Authorization – Marie Bibbins, Tina M. Carey

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, the Chenango Valley Board of Education authorize the annual payment of salaries as noted below and the benefits received by **Marie Bibbins**, Confidential Secretary-Exempt and **Tina M. Carey**, Confidential Secretary-Exempt, are equivalent to all benefits enumerated in the Chenango Valley Central School District Support Staff Contract dated July 1, 2007 – June 30, 2010.

Marie Bibbins 2007/2008 ~ \$40,203.....2008/2009 ~ \$41,926 (4.4%)

Tina M. Carey 2007/2008 ~ \$35,971.....2008/2009 ~ \$37,334 (4.4%)

2l) Appointments of Claims Auditor, Deputy Claims Auditor, and Deputy Purchasing Agent

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, the Board of Education hereby approve the appointment of **Sarah VanGalder** as **Claims Auditor**; **Diane Valky** as **Deputy Claims Auditor**; and **Diane Petralowicz** as **Deputy Purchasing Agent** for the Chenango Valley Central School District effective January 1, 2009.

**Finances,
Cont'd.**

- Healthier NY Mini-Grant
- Deficit Bond
- 2009-10 Budget Calendar
- Salary Authorization Asst. Supt.
- Salary Authorization Supv.
- Salary Authorization Supp.
- Appts. at CBO

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Abbey	<u>YES</u>	DeGennaro	<u>YES</u>	Randall	<u>YES</u>
Cashman	<u>YES</u>	Elliott	<u>ABS</u>	Vail	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Penwell	<u>YES</u>

**Finances,
Cont'd.**

MOTION CARRIED.

Motion by Vail, Seconded by Randall:

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve Specimen **Resolution 3a – 3g.**

3a) Resignations

RESOLVED, that the Board of Education accepts the resignations of **Ronald Finch**, Interim School Business Executive, and **Carmen A. Ciullo**, Superintendent of Schools, as Purchasing Agents for the Chenango Valley Central School District according to Commissioner's Regulation 170.2 effective December 17, 2008.

**Prof.
Personnel**

- Resignation, Interim SBO
- Resignation, Tax Collectors
- Appt. SBE
- Appt. Treas. & Deputy Treas.
- Tenure Appt.
- Addition Coaching Roster 2008-09

3b) Resignations

RESOLVED, that the Board of Education accepts the resignations of **Nancy Schnurbusch**, School Tax Collector, and **Diane Aurelio**, Deputy School Tax Collector, for the Chenango Valley Central School District effective November 29, 2008.

3c) Appointment

RESOLVED, that effective December 18, 2008, **Elizabeth Donahue**, School Business Executive, is hereby appointed Purchasing Agent for the Chenango Valley Central School District according to Commissioner's Regulation 170.2 for the remainder of the 2008-09 school year.

3d) Appointment

Resolved, that the Board of Education hereby approve the appointments of **Charles W. Robinson** as Treasurer and **Cynthia I. Wambold** as Deputy Treasurer for the Chenango Valley Central School District effective January 1, 2009.

3e) Administrative Tenure Appointment

RESOLVED, based upon the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education appoint to tenure Janet M. Gleason, Director of Technology, effective December 19, 2008.

3f) Appointment – Addition to 2008-2009 Athletic Coaching Rosters

RESOLVED, based upon the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve the attached additional Coaching assignment for the 2008-2009 school year, and

BE IT FURTHER RESOLVED that the additional coaching assignment be approved at the appropriate salary to be contained in the negotiated Agreement between the Chenango Valley Teachers' Association and the Board of Education for the 2008-2009 school year.

3g) Unpaid Leave of Absence

RESOLVED, based upon the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve an unpaid leave of absence for the purpose of childcare for **Rebecca Clark**, Elementary Teacher at Chenango Bridge Elementary School, effective January 5, 2009 through June 30, 2009.

Prof. Personnel, Cont'd.
▪ Unpaid LOA

Abbey	<u>YES</u>	DeGennaro	<u>YES</u>	Randall	<u>YES</u>
Cashman	<u>YES</u>	Elliott	<u>ABS</u>	Vail	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Abbey, Seconded by DeGennaro:

Civil Service Personnel
▪ Appt.

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Supt. of Schools, that the Board of Education approve **Specimen Resolutions 4**.

4) Appointments

RESOLVED, based upon the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve and ratify the following **Civil Service appointment** of:

Employee Name	Position	Location	Effective Date of Appt.
DiLuzio, Ann	Teacher Aide, PT	All Bldgs.	12/18/08

And, BE IT FURTHER RESOLVED that Salary Schedule No. 1 as heretofore adopted be amended to reflect these appointments and payment of salaries be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

Abbey	<u>YES</u>	DeGennaro	<u>YES</u>	Randall	<u>YES</u>
Cashman	<u>YES</u>	Elliott	<u>ABS</u>	Vail	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Cashman, Seconded by Randall:

Emergency Conditional Appts.

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve **Specimen Resolution 5**.

5) Emergency Conditional Appts. – Professional & Civil Service Personnel

Since we have not received clearance from the State Education Department regarding fingerprinting and criminal record checks on all of our new employees, Mr. Carl Kieper, School Attorney, has advised us to reappoint these staff members under the **Emergency Conditional Appointment** clause. Included in this category are the following staff members:

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Staff Member Name	Position	Effective Date
Kirkland, Janelle	Food Svc, Helper, PT & Cleaner PT	11/20/08
Pepples, Shawn	Cleaner	10/16/08
Thorick, Timothy	Teacher Aide, P/T	10/16/08

**Emergency
Conditional
Appts.
Cont'd.**

Abbey	<u>YES</u>	DeGennaro	<u>YES</u>	Randall	<u>YES</u>
Cashman	<u>YES</u>	Elliott	<u>ABS</u>	Vail	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Abbey, Seconded by Vail:

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve **Specimen Resolutions 6a – 6f (6d revised)**.

6a) Preschool Special Education and Special Education Placements

WHEREAS the Board of Education has reviewed the recommendations of the Committees on Preschool Special Education and Special Education pertaining to the students as referred in the attached Exhibit A, and

BE IT RESOLVED that the Board of Education confirms the recommended placements.

6b) 2008-09 Preschool/Special Education Committee Additional Parent Appts.

RESOLVED, that the additional parent members as attached serve on the Committee on Special Education and Committee on Preschool Special Education for the 2008-09 school year.

6c) B.C. Health Department Childhood Healthy Lifestyle Surveillance Project

RESOLVED, that based upon a recommendation from Carmen A. Ciullo, Superintendent of Schools, authorize the District's participation in the Broome County Health Department Childhood Healthy Lifestyle Surveillance Project using the existing framework of FitnessGram testing in local schools.

6d) Adoption of New Policy

WHEREAS the Policy Committee of the Board has considered the following draft policy for adoption: **Accounting**, and WHEREAS the Committee recommends the following policy be adopted: **Accounting**, and

NOW BE IT RESOLVED, the following Board policy is adopted this 17th day of December, 2008: **Accounting**. This resolution shall take effect upon adoption.

6e) Adoption of New Policy

WHEREAS the Policy Committee of the Board has considered the following draft policy for adoption: **Extraclassroom Activity Funds**, and WHEREAS the Committee recommends the following policy be adopted: **Extraclassroom Activity Funds**, and

NOW BE IT RESOLVED, the following Board policy is adopted this 17th day of December, 2008: **Extraclassroom Activity Funds**. This resolution shall take effect upon adoption.

**Corres. For
Action,**

- Preschool Spec. Ed & Spec. Ed
- 2008-09 Pre/Spec Ed. Parent Appts.
- BC Health
- Adopt New Policy
- Policy Review

6f) Policy Adoption of Review – News Release & Home/School Communication

WHEREAS the Policy Committee of the Board has reviewed the following policy: **News Release & Home/School Communication**, and

Corres. For Action, Cont'd.
• Policy Adoption of Review

WHEREAS the Committee recommends the following be updated: **News Release & Home/School Communication**, and

NOW BE IT RESOLVED, the following Board policy is adopted as reviewed this 17th day of December 2008: **News Release & Home/School Communication**. This resolution shall take effect upon adoption of review.

Abbey	<u>YES</u>	DeGennaro	<u>YES</u>	Randall	<u>YES</u>
Cashman	<u>YES</u>	Elliott	<u>ABS</u>	Vail	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Vail, Seconded by Cooney:

RESOLVED, that the meeting be adjourned to Executive Session at 9:49 p.m. for the purpose of discussing employment of a particular employee.

Executive Session
9:49 p.m.

Abbey	<u>YES</u>	DeGennaro	<u>YES</u>	Randall	<u>YES</u>
Cashman	<u>YES</u>	Elliott	<u>ABS</u>	Vail	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Abbey, Seconded by Cashman:

RESOLVED, that the meeting be reconvened to Open Session at 10:02 p.m.

Open Session
10:02 p.m.

Abbey	<u>YES</u>	DeGennaro	<u>YES</u>	Randall	<u>YES</u>
Cashman	<u>YES</u>	Elliott	<u>ABS</u>	Vail	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

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Motion by Abbey, Seconded by Randall:

RESOLVED, that the meeting be adjourned at 10:02 p.m.

Meeting Adjourned 10:02 p.m.
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Abbey	<u>YES</u>	DeGennaro	<u>YES</u>	Randall	<u>YES</u>
Cashman	<u>YES</u>	Elliott	<u>ABS</u>	Vail	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Susan M. Cirba, School District Clerk