

CHENANGO VALLEY CENTRAL SCHOOL DISTRICT

Regular Board of Education Meeting
November 14, 2007

The regular monthly meeting of the Board of Education of the Chenango Valley Central School District, Broome County, New York, was held in the library of Chenango Bridge Elementary School, 741 River Road, Chenango, New York, Town of Dickinson, on Wednesday, November 14, 2007.

The following members of the Board of Education were present: Jack Cashman, James DeGennaro, Gerard M. Cooney, Jr., Vicky L. Hamlin, John P. Hussar, President, Lynn M. Kaufman, Everett Vail and James W. Penwell. Absent was Gerald G. Abbey, Jr., Vice President.

Also present was Carmen A. Ciullo, Superintendent of Schools, Mary F. Waskie, Assistant Superintendent, Frank C. Slocum, School Business Executive, Susan M. Cirba, District Clerk, members of the administrative team and students from the district's Government classes.

Motion by DeGennaro, Seconded by Cashman:

Open Meeting
7:18 p.m.

RESOLVED, that the regular meeting be convened to Open Session at 7:18 p.m.

Abbey	<u>ABS</u>	DeGennaro	<u>YES</u>	Vail	<u>YES</u>
Cashman	<u>YES</u>	Hamlin	<u>YES</u>	Penwell	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Hussar	<u>YES</u>

MOTION CARRIED.

Mr. John P. Hussar, President, opened the regular meeting at 7:18 p.m. with Susanna Dutter, High School Science Teacher, leading the Pledge of Allegiance.

Pledge
7:18 p.m.

Under Discussion Item #1, Science Department Initiatives, 2007-08 School Year," Mr. Gilbert Durham, Science Department Chairperson, presented an overview of the Science Department goals and initiatives as well as improving student mastery on regent exams. Suggested ideas include improving reading comprehension, increasing parental involvement and ordering review books earlier.

Disc Item 1
Science Dept
Goals 2007-08.

Under Discussion Item #2, Independent Audit Report, Mr. Jerry Mickelson, President and Partner at Ciaschi, Dietershagen, Little, Mickelson & Company, LLP presented the District's annual independent audit for the 2006-07 school year.

Disc Item 2
Independent
Audit Report
2006-07.

Under the President's Report, Mr. John Hussar read an email from Jo Anne W. Klenovic, recipient of the 2007 Chenango Valley Alumni Recognition Award. Mr. Hussar thanked all Board of Education members who attended.

Disc Item 3
Pres, Supt'd.
& Comm.
Reports

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Under Committee Reports, Buildings & Grounds Committee Chairperson Jim Penwell updated the Board on the decommission of the Henry E. Galloway Board of Education Offices and the Committee's updated plans pertaining to the sale of the building. Under Communications, Chairperson John Hussar announced that this year's Alumni Recognition Dinner and Silent Auction garnered over \$6,000 to benefit CV's Educational Fund. On behalf of the Board Technology Committee, Director of Technology Janet Gleason shared that 27 faculty members applied for Technology grants for the 2007-08 school year and 15 grants have been awarded to Chenango Valley teachers.

Disc Item 3
Cont'd.
Pres. Supt'd.
& Comm.
Reports

Under the Superintendent's Report, Mr. Ciullo announced the dates for the upcoming holiday concerts.

Motion by Penwell, Seconded by Cashman:

RESOLVED, that the **Minutes** of the meeting of **October 17, 2007** be received and placed on file.

Approval
Minutes

Abbey	<u>ABS</u>	DeGennaro	<u>YES</u>	Vail	<u>YES</u>
Cashman	<u>YES</u>	Hamlin	<u>YES</u>	Penwell	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Hussar	<u>YES</u>

MOTION CARRIED.

Motion by Penwell, Seconded by Cooney:

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve Specimen **Resolution 2a and 2b.**

Civil Service
Personnel
▪ Resignations
▪ Appointments

2a) Resignations

RESOLVED, based upon the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education accept the Civil Service resignations of:

Employee Name	Position	Location	Effective Date of Resig.
Dudek, Melissa	Teacher Aide, P/T	PD	10/16/07
Jones, Carson	Cleaner	PD	10/26/07
Martinichio-Hartz, Vicky	Teacher Aide, P/T	CB	10/19/07
Roe, Kimberly	Teacher Aide, P/T	CB	10/19/07

2b) Appointments

RESOLVED, based upon the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve and ratify the following emergency conditional Civil Service appointments of:

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Employee Name	Position	Location	Effective Date of Appt.
McDonald, Theresa	Teacher Aide, P/T	All	11/15/07
Madison, Lorraine	Teacher Aide, P/T	PD	11/15/07
Oliva, Cathy	Teacher Aide, P/T	CB	11/15/07
Orzelek, Carolyn	Teacher Aide, P/T	All	11/15/07
Patterson, Anthony	Cleaner	All	11/15/07

CS Pers., Cont'd.

BE IT RESOLVED that these are emergency conditional appointments pending fingerprinting and criminal records clearance, and

BE IT FURTHER RESOLVED that Salary Schedule No. 1 as heretofore adopted be amended to reflect these appointments and payment of salaries be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

Abbey	<u>ABS</u>	DeGennaro	<u>YES</u>	Vail	<u>YES</u>
Cashman	<u>YES</u>	Hamlin	<u>YES</u>	Penwell	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Hussar	<u>YES</u>

MOTION CARRIED.

Motion by Cashman, Seconded by Cooney:

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve Specimen **Resolution 3.**

<u>Profess. & Civil Service</u> Emerg. Cond. Appts.
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3) Emergency Conditional Appts. – Professional & Civil Service Personnel

RESOLVED, based upon the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve and ratify the following **emergency conditional appointments:**

Employee Name	Position	Effective Date
Blance-Johnson, Lisa	Teacher Aide, P/T	09/04/07
Englehart, Amy	Teacher Aide, P/T	09/04/07
Hardik, Karen J.	School Bus Monitor, P/T	09/04/07
Heggelke, Debra	Food Service Helper, P/T, Sub	09/04/07
Hunsicker, Barbara D.	Food Service Helper, P/T, Sub	10/18/07
Knapp, Dawn	Food Service Helper, P/T, Sub	09/04/07
Maerkl, Maureen	Teacher Aide, P/T	09/04/07
Perkins, Wendy L.	School Bus Monitor, P/T	09/04/07
Pierce, Arlene G.	School Bus Monitor, P/T	09/04/07
Schmits, Diane	Food Service Helper, P/T, Sub	09/04/07
Weir, Veronica	Teacher Aide, P/T	09/04/07
Wescott, Judy G.	Speech Teacher	09/01/07

And, BE IT FURTHER RESOLVED, that these are emergency conditional appointments pending fingerprinting and criminal records clearance, and

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**Profess. & Civil
Service, Cont'd.**
Emerg. Cond.
Appts.

BE IT FURTHER RESOLVED, that Salary Schedule No. 1, as heretofore adopted, be amended to reflect these appointments and payment of salaries be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

Abbey	<u>ABS</u>	DeGennaro	<u>YES</u>	Vail	<u>YES</u>
Cashman	<u>YES</u>	Hamlin	<u>YES</u>	Penwell	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Hussar	<u>YES</u>

MOTION CARRIED.

Motion by Cashman, Seconded by DeGennaro:

**School
District
Finances,**
•Bill Schedule

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve **Specimen Resolutions 4a – 4g.**

4a) Approval of Bill Schedules

RESOLVED, that the Board of Education approve the **Bill Schedules** for the months of **October and November 2007.**

CAFETERIA FUND, WARRANT 13, FUND C, DATED 10/11/07-10/31/07

Check number **800762** and totaling **11,388.70**

CAFETERIA FUND, WARRANT 14, FUND C, DATED 11/1/07-11/30/07

Check number **800763** and totaling **11,819.75**

CAFETERIA FUND, WARRANT 15, FUND C, DATED 11/14/07

Check number **800764** through and including

Check number **800786** and totaling **39,382.87**

SPECIAL AID FUND, WARRANT 12, FUND F, DATED 10/11/07-10/31/07

Check number **900385** through and including

Check number **900391** and totaling **15,537.57**

SPECIAL AID FUND, WARRANT 13, FUND F, DATED 11/01/07-11/30/07

Check number **900392** and totaling **14,098.59**

SPECIAL AID FUND, WARRANT 14, FUND F, DATED 11/14/07-11/30/07

Check number **900393** through and including

Check number **900403** and totaling **12,593.54**

GENERAL FUND, WARRANT 19, FUND A, DATED 10/11/07-10/31/07

Check number **9350** through and including

Check number **9373** and totaling **653,667.03**

GENERAL FUND, WARRANT 20, FUND A, DATED 11/01/07-11/31/07

Check number **9374** through and including

Check number **9381** and totaling **1,418,072.17**

GENERAL FUND, WARRANT 21, FUND A, DATED 11/14/07

Check number **9382** through and including

Check number **9591** and totaling **145,782.38**

School District Cont'd.

- Bill Schedule
- Treas/Clerk
- Tax Correction
- Unit Cost Methodology
- BOCES Supp. Contract Amd 1
- Independent Audit
- Tax Coll. Rpt.

4b) Approval of Treasurer & Clerk's Reports

RESOLVED, that the **Reports of the Treasurer for July, August and September 2007** and the **Clerk's Report** covering the period **July 1, 2007-October 31, 2007** be received and placed on file.

4c) Tax Corrections

WHEREAS, the Broome County Real Property Tax Service has advised the District of an error in the preparation of the tax rolls for the 2007-08 school year, and

WHEREAS, pursuant to statute, this Board is empowered to correct the same,

NOW BE IT RESOLVED, that the attached correction be made upon the tax rolls, that the Collector be advised of the correction, that Form EA 554, where applicable, be forwarded to the Collector, the Applicant, and the County Director, and that the proper notice be forwarded to the taxpayer.

4d) Unit Cost Methodology, 2008-09 School Year

RESOLVED, that the unit cost methodology is hereby approved for shared services with the Broome-Tioga Board of Cooperative Educational Services for the 2008-2009 school year.

4e) BOCES Supplemental Contract, Amendment 1

RESOLVED, in accordance with the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve **BOCES Supplemental Contract, Amendment 1**, for Cooperative Educational Services for the 2007-08 school year as attached, and

BE IT FURTHER RESOLVED that payment of this Supplemental Contract be authorized 1/8 monthly by October 1 – May 1 and

BE IT FURTHER RESOLVED that the President of the Board of Education and the Clerk be authorized and directed to sign same.

4f) Independent Audit Report

RESOLVED, that the Board of Education accept the Report of the auditing firm of Ciaschi, Dietershagen, Little, Mickelson & Co., LLP for the 2006-07 school year, and

BE IT FURTHER RESOLVED that the Clerk of the Board of Education be instructed to forward a copy of the report and resolution to the NYS Education Department, Office of Audit Services, 89 Washington Avenue, Room 524EB, Albany, NY 12234.

4g) 2007-08 Tax Collector's Report

RESOLVED, that whereas the Collector has returned to the Board of Education pursuant to the warrant, unpaid taxes and has rendered this account hereas required by Law, and

BE IT FURTHER RESOLVED that the same be received and be forwarded to the County Treasurer of the sum due the district as shown by said report and as required by Law, and

BE IT FURTHER RESOLVED that the President be authorized to sign on behalf of the Board of Education and directed to execute said return.

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Abbey	<u>ABS</u>	DeGennaro	<u>YES</u>	Vail	<u>YES</u>
Cashman	<u>YES</u>	Hamlin	<u>YES</u>	Penwell	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Hussar	<u>YES</u>

School District Finances, Cont'd.

MOTION CARRIED.

Motion by Hamlin, Seconded by DeGennaro:

Corres. For Action.

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve **Specimen Resolution 5a – 5e.**

5a) Preschool Special Education & Special Education Placements

WHEREAS the Board of Education has reviewed the recommendations of the Committees on Preschool Special Education and Special Education pertaining to the students as referred in the attached Exhibits, and

BE IT RESOLVED that the Board of Education confirms the recommended placements.

Corres. For Action, Cont'd.

- Preschool Spec. Ed & Spec Ed.
- School Facilities
- Re-Adoption of Agreement (B-T-D)
- Revised Policies
- Reviewed Policies

5b) Use of School District Facilities

RESOLVED, that permission is hereby granted for the use of the high school gymnasium on Sundays during the months of January through March 2008 for use by CV Softball Club/Heat Softball/STPS Ponies.

5c) Re-Adoption of Agreement – County Area School District Fund of the Broome-Tioga-Delaware Agreement

BE IT RESOLVED, that Chenango Valley Central School District approves the extension of the Agreement, as amended, for the Cooperative Health Insurance Arrangement of the Broome-Tioga-Delaware County Area School Districts Fund for a period of five years which period will end on June 30, 2013.

5d) Adoption of Revised Policies: Prevention of Unlawful Possession, Unlawful Manufacture, Use or Distribution of Illicit Drugs & Alcohol by Students and Employees, Student Field Trips and Excursions, Chaperones & Chaperone Guidelines, Fund Raising by Students and Student Photographs

WHEREAS the Policy Committee of the Board has reviewed the following policies: **Prevention of Unlawful Possession, Unlawful Manufacture, Use or Distribution of Illicit Drugs & Alcohol by Students and Employees, Student Field Trips and Excursions, Chaperones & Chaperone Guidelines, Fund Raising by Students and Student Photographs**, and

WHEREAS the Committee recommends the following be revised and updated: **Prevention of Unlawful Possession, Unlawful Manufacture, Use or Distribution of Illicit Drugs & Alcohol by Students and Employees, Student Field Trips and Excursions, Chaperones & Chaperone Guidelines, Fund Raising by Students and Student Photographs**, and

NOW BE IT RESOLVED:

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The following Board policies are adopted as revised this 14th day of November, 2007: **Prevention of Unlawful Possession, Unlawful Manufacture, Use or Distribution of Illicit Drugs & Alcohol by Students and Employees, Student Field Trips and Excursions, Chaperones & Chaperone Guidelines, Fund Raising by Students and Student Photographs.**

**Corres. For
Action, Cont'd.**

5e) Adoption of Reviewed Policy: Home Instruction

WHEREAS the Policy Committee of the Board has reviewed the following policy: **Home Instruction**, and

WHEREAS the Committee recommends the following be updated: **Home Instruction**, and

NOW BE IT RESOLVED, the following Board policy is adopted as reviewed this 14th day of November, 2007: **Home Instruction**

This resolution shall take effect upon adoption of review.

Abbey	<u>ABS</u>	DeGennaro	<u>YES</u>	Vail	<u>YES</u>
Cashman	<u>YES</u>	Hamlin	<u>YES</u>	Penwell	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Hussar	<u>YES</u>

MOTION CARRIED.

Motion by Cashman, Seconded by DeGennaro:

**NYSSBA
Membership**

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, that the Board of Education discontinue membership with New York State School Boards Association, effective January 1, 2008.

Abbey	<u>ABS</u>	DeGennaro	<u>YES</u>	Vail	<u>YES</u>
Cashman	<u>YES</u>	Hamlin	<u>YES</u>	Penwell	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Hussar	<u>YES</u>

MOTION CARRIED.

Motion by Penwell, Seconded by Hamlin:

**Meeting
Adjourned
10:30 p.m.**

RESOLVED, that the meeting be adjourned at 10:30 p.m.

Abbey	<u>ABS</u>	DeGennaro	<u>YES</u>	Vail	<u>YES</u>
Cashman	<u>YES</u>	Hamlin	<u>YES</u>	Penwell	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Hussar	<u>YES</u>

MOTION CARRIED.

Susan M. Cirba, School District Clerk