

CHENANGO VALLEY CENTRAL SCHOOL DISTRICT

Special Board of Education Meeting
September 10, 2008

A special meeting of the Board of Education of the Chenango Valley Central School District, Broome County, New York, was held in the Chenango Valley Middle School Cafeteria, 221 Chenango Bridge Road, Hillcrest, New York, Town of Fenton, on Wednesday, September 10, 2008.

The following members of the Board of Education were present: Gerald G. Abbey, Jr., Jack Cashman, Gerard M. Cooney, Jr. (arrived at 6:12 p.m.), James DeGennaro, Stuart W. Elliott, Lynn M. Kaufman, James W. Penwell (President), Steven Randall and Everett Vail.

Also present was Carmen A. Ciullo, Superintendent of Schools, Mary F. Waskie, Assistant Superintendent, Ronald C. Finch, Interim School Business Executive and Susan M. Cirba, District Clerk.

Motion by DeGennaro, Seconded by Vail:

Open Meeting
6:06 p.m.

RESOLVED, that the regular meeting be convened to Open Session at 6:06 p.m.

Abbey	<u>YES</u>	DeGennaro	<u>YES</u>	Randall	<u>YES</u>
Cashman	<u>YES</u>	Elliott	<u>YES</u>	Vail	<u>YES</u>
Cooney	<u>ABS</u>	Kaufman	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

President, Mr. James W. Penwell, opened the regular meeting at 6:06 p.m with Susan M. Cirba, District Clerk, leading the Pledge of Allegiance.

Pledge
6:06 p.m.

Motion by DeGennaro, Seconded by Vail:

G. Cooney
arrived @
6:12 p.m.

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve **Specimen Resolutions 1a-1c.**

Pro. Personnel
▪ Resignation
▪ Appointment
▪ Appointment

1a) Resignation

RESOLVED, based upon the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education accept the resignation of **Nancy Coddington**, Teacher Assistant, effective September 2, 2008.

1b) Appointment

WHEREAS, Carmen A. Ciullo, Superintendent of Schools, has recommended the appointment of **Judith Beylo** as Teacher Assistant in the Chenango Valley Central School District effective September 11, 2008, and

BE IT RESOLVED, that **Judith Beylo** be appointed effective September 11, 2008 as Teacher Assistant in the Chenango Valley Central School District at an annual rate as stated in the Chenango Valley Teachers' Association Contract with the Chenango Valley Board of Education, and

Special Board of Education Meeting, September 10, 2008

RESOLVED, that the appointment be made and services continued in accordance with and subject to the provisions of Section 3103 of the Education Laws of New York and the Rules and Regulations of the Board of Education of the District, and

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|--------------------------|
| <u>Pro.</u> |
| <u>Personnel,</u> |
| <u>Cont'd.</u> |
| ▪ Resignation |
| ▪ Appointment |
| ▪ Appointment |

BE IT FURTHER RESOLVED, that Salary Schedule No. 1, 2008-09 school year, reflect this appointment and payment of salary be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

1c) Appointment

WHEREAS, Carmen A. Ciullo, Superintendent of Schools, has recommended the appointment of **Colin Brannen** as Mathematics Teacher in the Chenango Valley Central School District effective September 1, 2008, and

BE IT RESOLVED, that **Colin Brannen** be appointed effective September 1, 2008 as Mathematics Teacher in the Chenango Valley Central School District at an annual rate as stated in the Chenango Valley Teachers' Association Contract with the Chenango Valley Board of Education, and

RESOLVED, that the appointment be made and services continued in accordance with and subject to the provisions of Section 3103 of the Education Laws of New York and the Rules and Regulations of the Board of Education of the District, and

BE IT FURTHER RESOLVED, that Salary Schedule No. 1, 2008-09 school year, reflect this appointment and payment of salary be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

Abbey	<u>YES</u>	DeGennaro	<u>YES</u>	Randall	<u>YES</u>
Cashman	<u>YES</u>	Elliott	<u>YES</u>	Vail	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Penwell	<u>YES</u>

MOTION TABLED.

Motion by Vail, Seconded by Randall:

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve **Specimen Resolutions 2a – 2d.**

- | |
|------------------------|
| <u>Finances</u> |
| ▪ Increase Budget |
| ▪ Increase Petty Cash |
| ▪ Tax Collector |

2a) Increase in Budget – Steps to a Healthier NY Mini Grant

RESOLVED, that the Board of Education hereby amend the 2008-09 General Fund budget as follows to reflect the receipt of a \$500 Steps to a Healthier New York Mini Grant:

A510 Estimated Revenues/A32898 Other State Aid.....	+\$500.00
A960 Appropriations/A2815.45.....	+\$500.00

2b) Increase in Petty Cash – School District Tax Collector

RESOLVED, that a Petty Cash Fund in the amount of \$250.00 be authorized for the School District Tax Collector and subject to her administration for procuring change for use during school tax collections in September and October.

**Finances,
Cont'd.**

- Ticket Manager
- Sale of Excess Materials/Equipment

2c) Ticket Manager Monetary Change Fund

RESOLVED, that the Board of Education hereby authorizes the creation of a Ticket Manager Monetary Change Fund in the amount of \$500.00 for the purpose of providing change for ticket sellers at school district athletic events for the 2008-09 school year; and

BE IT FURTHER RESOLVED that Ellen F. Sage be appointed as custodian of said Monetary Change Fund.

2d) Sale of Excess/Obsolete Materials and Equipment

RESOLVED, that the Board of Education hereby declares the following items to be obsolete or excess property of the school district. Such property is to be offered for sale and sold to the highest bidder following the placement of legal advertisement in the official newspaper of the school district. Any property not sold to the highest bidder shall be sold as scrap.

- | | |
|--|---------------------------------|
| 04 Stationary Cabinets | 06 Computer Tables/Desks |
| 09 Work Tables | 11 Student Desks |
| 18 Chairs | 02 Office Desks |
| 04 3-Drawer Files | 02 4-Drawer Files |
| 01 3 Drawer Lateral File | 01 Cubby Unit |
| 01 Coat Rack | 01 Upright Freezer |
| 01 Commercial Stove | 01 Commercial Pizza Oven |
| 01 Butcher Block work surface with overhead rack for pots and pans | |
| 05 Large Pots – various sizes | 03 Mixing Bowls – various sizes |
| 01 Large Mixing Bowl with Floor Stand | |
| 01 Small Piano (Tag #582) | |

Abbey	<u>YES</u>	DeGennaro	<u>YES</u>	Randall	<u>YES</u>
Cashman	<u>YES</u>	Elliott	<u>YES</u>	Vail	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Discussion Item #1, Interim School Business Executive, Ronald Finch, presented an overview on building and monitoring a school district's fiscal fitness. Mr. Finch stressed the importance of developing realistic budgets and making timely decisions.

**Disc Item 1
Financial
Overview**

Motion by DeGennaro, Seconded by Cooney:

Newscaster

RESOLVED, that the Chenango Valley Board of Education approve a change in location for the printing of the District's Newscaster from DCMO BOCES-Norwich to Broome-Tioga BOCES at Conklin effective immediately.

Abbey	<u>YES</u>	DeGennaro	<u>YES</u>	Randall	<u>YES</u>
Cashman	<u>YES</u>	Elliott	<u>YES</u>	Vail	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Special Board of Education Meeting, September 10, 2008

Under Discussion Item #2, Mr. Carl Kieper reviewed policy on the use of the School District's Facilities as it pertains to religious groups requesting facility usage on Sundays. A schedule for weekend use of the 2008-09 District's facilities was reviewed and discussed. There has not been a long term request in prior applications.

Disc Item 2
Policy Review:
Use of
Facilities

Motion by Randall, Seconded by Cashman:

RESOLVED, that the meeting be adjourned to Executive Session at 9:29 p.m. for the purpose of Attorney/Client confidentiality privilege.

Executive Session
9:29 p.m.

Abbey	<u>YES</u>	DeGennaro	<u>YES</u>	Randall	<u>YES</u>
Cashman	<u>YES</u>	Elliott	<u>YES</u>	Vail	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by DeGennaro, Seconded by Vail:

RESOLVED, that the meeting be reconvened to Open Session at 10:08 p.m.

Open Session
10:08 p.m.

Abbey	<u>YES</u>	DeGennaro	<u>YES</u>	Randall	<u>YES</u>
Cashman	<u>YES</u>	Elliott	<u>YES</u>	Vail	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Motion by Abbey, Seconded by Randall:

RESOLVED, that the meeting be adjourned at 10:11 p.m.

Meeting Adjourned
10:11 p.m.

Abbey	<u>YES</u>	DeGennaro	<u>YES</u>	Randall	<u>YES</u>
Cashman	<u>YES</u>	Elliott	<u>YES</u>	Vail	<u>YES</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Penwell	<u>YES</u>

MOTION CARRIED.

Susan M. Cirba, School District Clerk