

CHENANGO VALLEY CENTRAL SCHOOL DISTRICT

Regular Board of Education Meeting
August 15, 2007

The regular monthly meeting of the Board of Education of the Chenango Valley Central School District, Broome County, New York, was held in the Henry E. Galloway Board of Education Offices, 1160 Chenango Street, Hillcrest, New York, Town of Fenton, on Wednesday, August 15, 2007.

The following members of the Board of Education were present: Gerald G. Abbey, Jr., Vice President (arrived at 6:37 p.m.), Jack Cashman, Gerard M. Cooney, Jr., Vicky L. Hamlin, John P. Hussar, President, Lynn M. Kaufman and Everett Vail. James DeGennaro and James W. Penwell were absent.

Also present was Carmen A. Ciullo, Superintendent of Schools, Frank C. Slocum, School Business Executive and Susan M. Cirba, District Clerk.

Motion by Vail, Seconded by Cooney:

Open Meeting
6:34 p.m.

RESOLVED, that the regular meeting be convened to Open Session at 6:34 p.m.

Abbey	<u>ABS</u>	DeGennaro	<u>ABS</u>	Vail	<u>YES</u>
Cashman	<u>YES</u>	Hamlin	<u>YES</u>	Penwell	<u>ABS</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Hussar	<u>YES</u>

MOTION CARRIED.

Motion by Vail, Seconded by Cashman:

Executive Session
6:35 p.m.

RESOLVED, that the meeting be adjourned to Executive Session at 6:35 p.m. for the purpose of discussing collective bargaining.

Abbey	<u>ABS</u>	DeGennaro	<u>ABS</u>	Vail	<u>YES</u>
Cashman	<u>YES</u>	Hamlin	<u>YES</u>	Penwell	<u>ABS</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Hussar	<u>YES</u>

MOTION CARRIED.

G. Abbey arrived @
6:37 p.m.

Motion by Cashman, Seconded by Cooney:

Open Session
7:00 p.m.

RESOLVED, that the meeting be reconvened to Open Session at 7:00 p.m

Abbey	<u>YES</u>	DeGennaro	<u>ABS</u>	Vail	<u>YES</u>
Cashman	<u>YES</u>	Hamlin	<u>YES</u>	Penwell	<u>ABS</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Hussar	<u>YES</u>

MOTION CARRIED.

Regular Board of Education Meeting, August 15, 2007

Mr. John P. Hussar, President, opened the regular meeting at 7:02 p.m. with Mr. Kermit B. Moyer, new Director of Health, Physical Education & Athletics, leading the Pledge of Allegiance.

Pledge
7:02 p.m.

Under Discussion Item #1, Changes in Federal Billing Requirements for Medicaid Reimbursement, Mrs. Elizabeth DiCosimo, Director of Special Education and Mr. Frank Slocum, School Business Executive, explained the changes in Federal billing requirements for Medicaid Reimbursement. Chenango Valley will investigate hiring an outside person to oversee these services.

Disc Item
Federal Billing
Requirements
for Medicaid
Reimbursement

Under Discussion Item #2, Athletic Department Initiatives, Mr. Kermit Moyer, Director of Health, Physical Education & Athletics, presented an overview of the District's athletic program. Mr. Moyer has met with department chairs, district personnel and Booster Club Officers. He has also established an athletic advisory council that will meet and establish goals to assist the department.

Disc Item 2
Athletic Dept.
Initiatives

Under the President's Report, Mr. John Hussar adjusted the open items list to reflect a long range goals list as well. No Board of Education retreat will meet this year; however, a meeting with new Board members, Lynn Kaufman and Jack Cashman will take place in September 2007.

Disc Item 3
Pres. Supt'd.
& Comm.
Reports

Under the Superintendent's Report, Mr. Carmen Ciullo invited the Board of Education to opening day breakfast on September 4, 2007 at 7:30 a.m. at the MS/HS cafeteria. Mr. Ciullo announced that the Important Dates Calendar will be placed behind the President, Superintendent and Committee Reports Discussion Item in future agendas. Mr. Ciullo also noted that several regular Board of Education meetings will be held at each of the District's school buildings during the upcoming school year.

The Budget and Audit Committee has scheduled a meeting with the District's external auditors.

Motion by Cashman, Seconded by Cooney:

Approval
Minutes

RESOLVED, that the **Minutes** of the meetings of **AMENDED July 10, 2007 and July 18, 2007** be received and placed on file.

Abbey	<u>YES</u>	DeGennaro	<u>ABS</u>	Vail	<u>YES</u>
Cashman	<u>YES</u>	Hamlin	<u>YES</u>	Penwell	<u>ABS</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Hussar	<u>YES</u>

MOTION CARRIED.

Regular Board of Education Meeting, August 15, 2007

Motion by Hamlin, Seconded by Abbey:

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve Specimen Resolution 2a – 2f.

2a) Resignation

RESOLVED, based upon the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education accept the resignation of **Todd M. Kariam**, Physical Education Teacher, effective August 31, 2007.

2b) Resignation

RESOLVED, based upon the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education accept the resignation of **Matthew J. Morrin**, Special Education Teacher, effective August 3, 2007.

2c) Appointment

WHEREAS, Carmen A. Ciullo, Superintendent of Schools, has recommended the three-year probationary emergency conditional appointment of **Kevin L. Novotny** as Physical Education Teacher in the Chenango Valley Central School District effective September 1, 2007, and

BE IT RESOLVED, that **Kevin L. Novotny** be appointed effective September 1, 2007 as Physical Education Teacher in the Chenango Valley Central School District at an annual rate as stated in the Chenango Valley Teachers' Association Contract with the Chenango Valley Board of Education, and

RESOLVED, that the emergency conditional appointment be made and services continued in accordance with and subject to the provisions of Section 3103 of the Education Laws of New York and the Rules and Regulations of the Board of Education of the District, and

BE IT FURTHER RESOLVED, that Salary Schedule No. 1, 2007-08 school year, reflect this appointment and payment of salary be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

2d) Approval of Additions to 2007-08 Coaching Staff Rosters

RESOLVED, based upon the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve the attached **Coaching assignments** for the 2007-08 school year, and

BE IT FURTHER RESOLVED that the Coaching Rosters be approved at the appropriate salaries to be contained in the negotiated Agreement between the Chenango Valley Teachers' Association and the Board of Education for the 2007-08 school year.

2e) Substitute Teacher List, 2007-08 School Year

RESOLVED, based upon the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve the list of **Substitute Teachers for the 2007-08 school year** and authorize their payment at the approved rates based upon the certification of the payroll by the Superintendent of Schools.

Professional Personnel

- Resignation:
T. Kariam
M. Morrin
- Appointments:
K. Novotny
- Approval
Coaches
- Subs. Tch.
Listing

2f) Approval of Department Chairpersons, 2007-08 School Year

RESOLVED, based upon the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve the list of **Department Chairpersons for the 2007-08 school year** as noted below and authorize their payment at the approved rates based upon the certification of the payroll by the Superintendent of Schools.

**Professional
Personnel,
Cont'd.**
▪ Dept. Chairs

Department Chairperson	Department Name
Broughton, Carrie	Special Education
Crane, David	Social Studies
Durham, Gilbert	Science
Galusha, Nancy	Wellness Coordinator
Halpern, Susan	English
Hertzog, Todd	Technology
McKedy, John	Mathematics
Price, Theresa	Physical Education
Ruf, Christopher	Library
Simonis, Kirk	Language Other Than English (LOTE)
Spena, Jud	Music
Zanot, Robert	Art

Abbey	<u>YES</u>	DeGennaro	<u>ABS</u>	Vail	<u>YES</u>
Cashman	<u>YES</u>	Hamlin	<u>YES</u>	Penwell	<u>ABS</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Hussar	<u>YES</u>

MOTION CARRIED.

Motion by Vail, Seconded by Abbey:

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve Specimen Resolution 3a – 3d.

**Civil Service
Personnel**
•Resignation

3a) Resignation

RESOLVED, based upon the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education accept the Civil Service **resignation** of **Timothy Conklin**, Summer Laborer, effective July 19, 2007.

3b) Resignation

RESOLVED, based upon the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education accept the Civil Service **resignation** of **Ralph N. Schuldt**, Maintenance Mechanic, effective June 30, 2007.

3c) Resignation

RESOLVED, based upon the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education accept the Civil Service **resignation** of **Rachel L. Crisman**, Teacher Aide, Part-Time, effective August 31, 2007.

3d) Appointments

RESOLVED, based upon the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve and ratify the following emergency conditional Civil Service appointments:

**Civil Service
Personnel,
Cont'd.**
♦Appointments

Employee Name	Position	Location	Effective Date of Appt.
Hardik, Karen J.	School Bus Monitor, P/T	Bus	09/04/07
Perkins, Wendy L.	School Bus Monitor, P/T	Bus	09/04/07
Pierce, Arlene G.	School Bus Monitor, P/T	Bus	09/04/07
Schuldt, Ralph N.	Maintenance Foreman	All	07/01/07

BE IT RESOLVED that these are emergency conditional appointments pending fingerprinting and criminal records clearance, and

BE IT FURTHER RESOLVED that Salary Schedule No. 1 as heretofore adopted be amended to reflect these appointments and payment of salaries be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

Abbey	<u>YES</u>	DeGennaro	<u>ABS</u>	Vail	<u>YES</u>
Cashman	<u>YES</u>	Hamlin	<u>YES</u>	Penwell	<u>ABS</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Hussar	<u>YES</u>

MOTION CARRIED.

Motion by Cooney, Seconded by Hamlin:

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve Specimen Resolution 4.

**Profess. & Civil
Service**
Emerg. Cond.
Appts.

4) Emergency Conditional Appts. – Professional & Civil Service Personnel

RESOLVED, based upon the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve and ratify the following **emergency conditional appointments**:

<u>Staff Member Name</u>	<u>Position</u>	<u>Effective Date</u>
Bryant, Elizabeth M.	Science Teacher	09/01/07
Demokovich, Ronald A.	Maintenance Mechanic	05/17/07
Fitzsimmons, Andrew N.	Art Teacher	09/01/07
Lyons, Catherine E.	Physical Education Teacher	09/01/07
Turna, Michael T.	Science Teacher	09/01/07
Westcott, Judy G.	Speech Teacher	09/01/07

And, BE IT FURTHER RESOLVED, that these are emergency conditional appointments pending fingerprinting and criminal records clearance, and

BE IT FURTHER RESOLVED, that Salary Schedule No. 1, as heretofore adopted, be amended to reflect these appointments and payment of salaries be authorized bi-weekly upon certification of the payroll by the Superintendent of Schools.

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Abbey	<u>YES</u>	DeGennaro	<u>ABS</u>	Vail	<u>YES</u>
Cashman	<u>YES</u>	Hamlin	<u>YES</u>	Penwell	<u>ABS</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Hussar	<u>YES</u>

Profess. & Civil Service, Cont'd.

MOTION CARRIED.

Motion by Abbey, Seconded by Hamlin:

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve Specimen Resolutions 5a – 5e.

School District Finances. •Bill Schedule •Treas. Rpt.

5a) Approval of Bill Schedules

RESOLVED, that the Board of Education approve the **Bill Schedules** for the months of **July** and **August 2007**.

CAFETERIA FUND, WARRANT 3, FUND C, DATED 07/12/07-07/31/07

Check number **800733** and totaling **1,978.62**

CAFETERIA FUND, WARRANT 4, FUND C, DATED 08/01/07 – 08/31/07

Check number **800734** and totaling **1,978.62**

SPECIAL AID FUND, WARRANT 3, FUND F, DATED 07/12/07-07/31/07

Check number **800357** and totaling **329.56**

SPECIAL AID FUND, WARRANT 4, FUND F, DATED 08/01/07 – 08/31/07

Check number **900358** and totaling **4,055.64**

SPECIAL AID FUND, WARRANT 5, FUND F, DATED 08/15/07

Check number **900359** through and including

Check number **900368** and totaling **2,786.78**

GENERAL FUND, WARRANT 4, FUND A, DATED 07/12/07-07/31/07

Check number **8605** through and including

Check number **8624** and totaling **695,547.03**

GENERAL FUND, WARRANT 5, FUND A, DATED 08/01/07 – 08/31/07

Check number **8625** through and including

Check number **8626** and totaling **114,993.06**

GENERAL FUND, WARRANT 6, FUND A, DATED 08/15/07

Check number **8627** through and including

Check number **8866** and totaling **245,575.42**

5b) Approval of Treasurer's Reports

RESOLVED, that the **Reports of the Treasurer** for **May 2007** and **June 2007** be received and placed on file.

5c) Bid - HVAC Maintenance/Service Contract for the 2007-2008 School Year

RESOLVED, based upon the recommendation of Carmen A. Ciullo, Superintendent of Schools, that the Board of Education award the bid for **HVAC Maintenance/Service** for the 2007-08 school year to the lowest bidder as attached,

AND BE IT FURTHER RESOLVED that all other bids be rejected.

School District Finances, Cont'd.
♦HVAC Bid
♦Tax Roll & Tax Levy Auth.

5d) Tax Roll Confirmation & Tax Levy Authorization

EXHIBIT A-RESOLUTION TO CONFIRM TAX ROLLS & AUTHORIZE TAX LEVY

WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2007-2008 school year a sum not to exceed \$14,324,834.

THEREFORE, BE IT RESOLVED that the Board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

Name of Town	Total Assessed Valuations by Towns	Equalized Tax Rate by Towns	Total Tax Levy by Towns
Chenango	231,721,815	30.762	7,128,120.91
Colesville	708,967	276.508	196,035.24
Dickinson	90,647,605	30.382	2,754,034.90
Fenton	113,281,929	30.762	3,484,727.10
Kirkwood	26,935,692	28.286	761,915.85
TOTALS	\$463,296,008	XXX	\$14,324,834

AND BE IT HEREBY DIRECTED THAT the tax warrant of this Board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin 09/04/07 and end 11/02/07 giving the tax warrant an effective period of 60 days at the expiration of which time the tax collector shall make an accounting in writing to the Board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows: 1st month free period, 2nd month interest of two percent (2%) added, third month or fraction thereof interest of three percent (3%) added.

EXHIBIT B - MOTION CONCERNING TAX WARRANT (Collector Appointed to Serve on a Salary Basis)

WHEREAS: Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1 of the Real Property Tax Law; and

WHEREAS: the unencumbered, unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed 3% of the current school year budget; and

WHEREAS: this latter amount may be held as surplus funds during the current school year;

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NOW THEREFORE BE IT RESOLVED: that the Board of Education retain as surplus funds \$ - 0 - from the fund balance of \$ - 0 - thereby applying \$ - 0 - to the reduction of the tax levy.

**School
District
Finances,
Cont'd.**
♦Tax Roll & Tax
Levy

BE IT ADDITIONALLY RESOLVED AS FOLLOWS: To the collector of Chenango Valley Central School District, Towns of Chenango, Colesville, Dickinson, Fenton, and Kirkwood in Broome County of New York State,

YOU ARE HEREBY COMMANDED:

To give notice and start collection on 09/04/07 in accordance with the provisions of Section 1322 of the Real Property Tax Law.

To give notice that tax collection will end on 11/02/07.

To collect taxes in the total sum of \$14,324,834 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.

To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.

To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three percent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district.

To issue press-numbered receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all receipts issued as required by Section 987 of the Real Property Tax Law.

To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

5e) Standardization of Facilities Equipment

WHEREAS, Chenango Valley Central School District has a substantial investment in facilities equipment for a hot water heater manufactured by A. O. Smith and door hardware: locksets manufactured by Schlage, cylinders (interior and exterior) manufactured by Schlage, exit devices manufactured by Von Duprin, and closers manufactured by LCN. Facilities energy management manufactured by Delta Controls, facilities management security control systems manufactured by Pelco and intrusion detection systems manufactured by HID in its present facilities and

School District Finances, Cont'd.
• Standardization of Facilities

WHEREAS, the district's employees are trained in the operation of said systems which have proved to be reliable technology with quality components, and

WHEREAS, the addition of the same manufacturer's product to the present system will be the most economical and the most labor efficient.

NOW THEREFORE, Pursuant to Section 103 of the General Municipal Law Subdivision 5, it is hereby

RESOLVED, that the district shall hereby purchase for its additional facilities, facilities equipment for a hot water heater manufactured by A. O. Smith and door hardware: locksets manufactured by Schlage, cylinders (interior and exterior) manufactured by Schlage, exit devices manufactured by Von Duprin, and closers manufactured by LCN. Facilities energy management manufactured by Delta Controls, facilities management security control systems manufactured by Pelco and intrusion detection systems manufactured by HID and that no substitution shall be made for the specified system or supplier.

This resolution is adopted if approved by 3/5 vote of all the members of the Chenango Valley Central School District School Board.

Abbey	<u>YES</u>	DeGennaro	<u>ABS</u>	Vail	<u>YES</u>
Cashman	<u>YES</u>	Hamlin	<u>YES</u>	Penwell	<u>ABS</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Hussar	<u>YES</u>

MOTION CARRIED.

Motion by Hamlin, Seconded by Vail:

RESOLVED, that based upon a recommendation by Carmen A. Ciullo, Superintendent of Schools, that the Board of Education approve Specimen Resolutions 6a and 6b.

Corres. For Action,
• Preschool Spec. Ed & Spec. Ed Placements

6a) Preschool Special Education & Special Education Placements

WHEREAS the Board of Education has reviewed the recommendations of the Committees on Preschool Special Education and Special Education pertaining to the students as referred in the attached Exhibits, and

BE IT RESOLVED that the Board of Education confirms the recommended placements.

6b) 2007-08 Preschool/Special Education Committee Additional Parent Appointments

RESOLVED, that the additional parent members as attached serve on the Committees on Preschool Special Education and Special Education for the 2007-08 school year.

Abbey	<u>YES</u>	DeGennaro	<u>ABS</u>	Vail	<u>YES</u>
Cashman	<u>YES</u>	Hamlin	<u>YES</u>	Penwell	<u>ABS</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Hussar	<u>YES</u>

MOTION CARRIED.

Motion by Cooney, Seconded by Cashman:

RESOLVED, that the meeting be adjourned at 8:56 p.m.

Abbey	<u>YES</u>	DeGennaro	<u>ABS</u>	Vail	<u>YES</u>
Cashman	<u>YES</u>	Hamlin	<u>YES</u>	Penwell	<u>ABS</u>
Cooney	<u>YES</u>	Kaufman	<u>YES</u>	Hussar	<u>YES</u>

MOTION CARRIED.

Corres. For Action,

• 2007-08
Preschool/Spec.
Ed Comm.
Additional Parent
Appts.

Meeting Adjourned

8:56 p.m.

Susan M. Cirba, School District Clerk